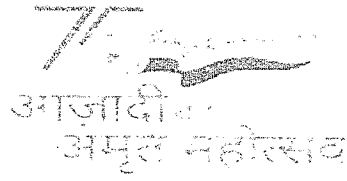


HIMACHAL PRADESH STATE ELECTRICITY BOARD LIMITED

(A State Govt. undertaking)



Registered office
(CIN)
GST No
Telephone No
Website address
Email



Vidyut Bhawan, HPSEBL, Shimla-171004(H P)
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No. HPSEBL/ F&A/WA-36 / 2022-23- 62-187

Dated:- 6-4-2022

To

All the Accounting Units in HPSEBL,
All the Chief Engineer's in HPSEBL,

Subject: Internal Audit of Accounts of HPSEBL, for the financial year 2021-22 (4th Qtr.)
Sir,

In this context, it is to intimate that the internal audit of the accounts of your respective office is being done on quarterly basis and now 4th quarter is due from the period 01.01.2022 to 31.03.2022 for the financial year 2021-22. The internal audit shall be probably started in the month of April 2022 (i.e) 20.04.2022 to 30.04.2022.

You are requested to keep all the relevant records/vouchers ready for audit & make sure the observations/shortcomings pointed out during the last 3rd (Qtr). shall not be repeated in 4th (Qtr.). You are also intimated to direct the AAO's/Superintendent (Accounts) under your control to prepare all the data's of accounts and be updated before 20th of April 2022 as per scope of audit (attached). If any short comings are pointed out by the Internal Auditors the concerned accounting unit will rectify/ settle the observations by making necessary accounting entries in the current period there and then.

So please extend all requisite support & cooperation to the internal auditors for smooth completion of the assignment with in stipulated period please.

DA : Scope of Internal Audit.

Chief Auditor,
F&A Wing HPSEBL
Shimla-4.

Copy Forwarded to:-

1. The Sr. PS to Managing Directors/Directors (F&A)/(OP) HPSEBL, Shimla for information please.
2. The Chief Accounts Officer, F&A wing, HPSEBL, Shimla-4.
3. All the Superintending Engineer's (OP) wing in HPSEBL,(including M&T units).
4. The Superintending Engineer (IT) Vidyut Bhawan, Shimla-4 for uploaded in HPSEBL, Website please.

Chief Auditor,
F&A Wing HPSEBL
Shimla-4.