



CONFIDENTIAL
MOST URGENT
TIME BOUND

| | | |
|---|--|---|
|  | HIMACHAL PRADESH STATE ELECTRICITY BOARD LIMITED (A State Govt. undertaking) हिमाचल प्रदेश विद्युत बोर्ड लिमिटेड |  |
| Registered office : Corporate Identity Number : GST No. : HPSEBL 02 AACCH4894EHZB Telephone Number : 0177-2803600, 2801675 (Office), 2813563 (Fax) | | Vidyut Bhawan, HPSEBL, Shimla-171004 (HP) U40109HP2009SGC031255 Website address : www.hpseb.in Email : md@hpseb.in & dir@hpseb.in |

NO.HPSEBL (SECTT)/Confid-CR-1-Ers/2021-22-29017-76

Dated:- 4.7.22

From:-

Executive Director (Personnel),
H.P.State Electy.Board Ltd,
Vidyut Bhawan, Shimla-4.

To

All the Chief Engineers,
in HPSEB Ltd.

Subject:-

Writing of APARs-Time schedule thereof- APARs of AEEs/
AEs (Elect)/(C/M).

Sir,

I have been directed to refer to this office letter No.HPSEBL (SECTT)Confid-CR-1-Ers./2015-16-93967-94019 dated 22.3.2016 even file No. 101528-88 dated 23.3.2017, 83292-352 dated 24.2.2018, 74876-996 dated 14.12.2018, 64892-65112 dated 27.12.2019, 19169-19249 dated 15.7.2020, 58036-106 dated 6.1.2021, 25794-854 dated 7.7.2021, No.49956-50011 dated 1.11.2021 and 90367-397 dated 30.3.2022 on the subject cited above and to point out that despite of repeated requests/reminders issued by this office the Annual Performance Assessment Reports in respect of large Nos. of Engineering Officers i.e. AEEs/AEs (Elect.)/(C/M), the list of awaited APARs have already been sent to the field units and the same are still awaited till today. In some cases, Annual Performance Assessment Reports for some of the previous years have not yet been received in this office, whereas the time for submission of Annual Performance Assessment Reports for the year 2021-2022 have also been elapsed.

It has further been observed that the time schedule fixed for writing & maintenance of APARs vide this office letter No.HPSEB(SECTT)/CR-1-Instt./2015-16-32468-618 dated 19.7.2016 is not being adhered strictly at various levels and difficulty is being experienced at the time of consideration of promotion cases, regularization, confirmation and sanction/ grant of time bound promotional scales etc.

Contd...2/...

IT Cell HPSEBL V.B. Shimla-4

2. EE/ASH (T-4)

2. EE/ASE (T-4)

1. EE/ASE (T-4)

111
05/07/22

05/07/22

05/07/22


...2...

to the officers. Most of the Annual Performance Assessment Reports of Junior Engineer (Elect.)/(C/M) promoted as Assistant Engineers (Elect.)/(C/M) and remained in your incumbency as Junior Engineers are also awaited from your respective offices.

It is, therefore, requested that the matter may be looked into personally, and impart the suitable direction to all the reporting and reviewing officers under your control to ensure strict compliance of the instructions issued by this office time to time on the subject cited above and send the awaited APARs to this office immediately. A certificate for completion of APARs in respect of your wing as a whole may also be furnished.


This may be assigned "Top Priority" please.

Yours faithfully,


Under Secretary (GE), 4/7/22
HPSEB Ltd., Shimla-4.

Copy of above is forwarded to the following for information and necessary action to:-

1. The Managing Director, HPPCL, Himfed Building, New Shimla-9.
2. The Managing Director, HPPTCL, Himfed Bhawan, Panjri, Shimla-5.
3. The Director, Town & Country Planning Deptt. H.P. Shimla.
4. The Director Energy to the Govt. of H.P. Shimla-2.
5. All the Superintending Engineers in HPSEB Ltd.
6. The Sr. Officer (Estt), SJVN Ltd., Shakti Sadan Shanan, Shimla-6.
7. The Sr. Officer (P&A), SJVNL, Jhakri, Distt, Shimla.
8. The Special Secretary, BBMB, 19-B Madhya Marg, Chandigarh.
9. The Chief Executive Officer, HIMURJA, Shimla.
10. The Chief Electrical Inspector, to the Govt. of H.P. Shimla-9.
11. The General Manager, Sainj Hydro Electric Project, HPPCL Sarabai (Bhunter) Distt. Kullu.
12. The General Manager (Designs), HPPCL, Sundernagar.
13. The General Manager, Sawara Kuddu, HPPCL, Rohru.
14. The Superintending Engineer (IT), HPSEBL, Shimla to up load on the website.
15. The Spl.P.S./Sr.P.S./P.S to Director (Tech.)/(Op.)/(Civil), HPSEBL, Shimla-4.


Under Secretary (GE), 4/7/22
HPSEB Ltd., Shimla-4.