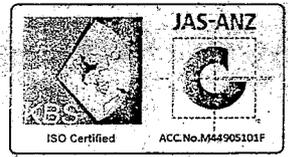




राष्ट्रीय विद्युत प्रशिक्षण प्रतिष्ठान  
**National Power Training Institute**  
An ISO 9001 : 2015 & 14001 : 2015 Organisation  
(Ministry of Power, Govt. of India)  
Corporate Office, Faridabad



No. I/2/Admn./NPTI/HQ/ 4268-4383

Dated : 31. 8. 2022

Chairman-cum-Managing Director  
Himachal Pradesh State Elec. Board Ltd.  
Kumar Housing Complex, Building-II  
Vidvut Bhawan, Simla - 171 004

Sub.: Appointment on deputation on foreign service terms to the National Power Training Institute, Faridabad.

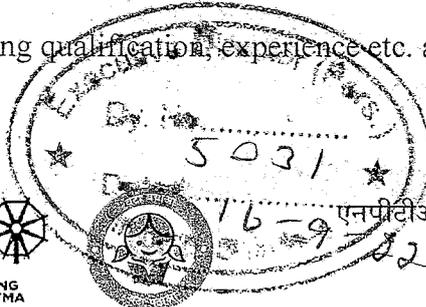
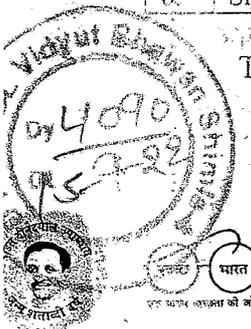
Sir,

National Power Training Institute, an Autonomous Organisation of Ministry of Power, Government of India was established vide The Gazette of India - July 3, 1993 to function as National Apex Body for Training and Human Resources Development in Power Sector. Apart from its Corporate Office at Sector-33, Faridabad, NPTI is having 10 Institutes located at Badarpur (New Delhi), Nangal (Punjab), Neyveli (Tamil Nadu), Bangalore (Karnataka), Durgapur (West Bengal), Guwahati (Assam), Nagpur (Maharashtra), Alappuzha (Kerala) and Shivpuri (Madhya Pradesh).

NPTI invites applications for the following posts on deputation/transfer on foreign service terms initially for a period of one year which may be extended upto three years. (The period of deputation/short-term contract including the period of deputation/contract in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of Central Govt. shall not be exceeding 3 (three years)):

Sr. No.	Name of the Post	No. of posts	Level as per 7 <sup>th</sup> CPC	Place of posting
1.	Asstt. Director (Tech./Faculty)	07	L-10	02: NPTI(CO), Faridabad 01: NPTI(NR), Badarpur, New Delhi 01: NPTI(HLTC), Bengaluru 01: NPTI(WR), Nagpur 01: NPTI(SR), Neyveli 01: NPTI(NER), Guwahati
2.	Section Officer (Admn.)	01	L-7	01: NPTI(CO), Faridabad
3.	Librarian	01	L-6	01: NPTI(CO), Faridabad
4.	Private Secretary Grade-II	01	L-6	01: NPTI(WR), Nagpur
5.	Pharmacist	01	L-5	01: NPTI(NR), Badarpur, New Delhi
6.	Sr. Assistant	01	L-4	01: NPTI(CO), Faridabad

The details regarding qualification, experience etc. are given in Annexure-I.



एनपीटीआई के साथ पावर सेक्टर का सुनिश्चित सम्पूर्ण विकास

स्वहित एवं राष्ट्रहित में उर्जा बचाएं

मुख्यालय : एनपीटीआई, कॉम्प्लेक्स, सेक्टर -33, फरीदाबाद -121 003, हरियाणा, दूरभाष : 0129-2275475, 2257131, 2272142 फैक्स : 0129-2277412  
Corporate Office : NPTI Complex, Sector-33, Faridabad-121 003, Haryana, Phone : 0129-2275475, 2257131, 2272142 Fax : 0129-2277412

website : www.npti.gov.in

NPTI follows mutatis mutandis Central Government Rules and Regulations so far as service matters and pay and allowances are concerned.

It is requested that the vacancy may kindly be given wide publicity in your organization and detailed bio-data in respect of the eligible and willing officers of your organisation in the prescribed proforma (Annexure-II) alongwith attested copies of the ACRs/APARs for the last five years and Vigilance Clearance Certificate may be forwarded to this office latest by 10<sup>th</sup> October, 2022.

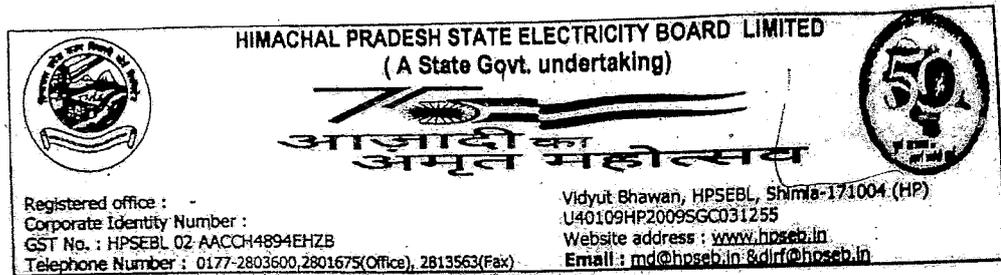
It may kindly be ensured that the officers who are eligible and whose services can be spared are only sponsored for being considered for appointment to the above post in NPTI.

Yours faithfully,

N.V.K. Kumar  
31/08/2022

(Dr. N.V. KUMAR)  
Director (Admn.)

Encl.: As above



No. HPSEBL(Sectt.)/Depu./103-49/2021-77103 - Dated: 20/08/2022

Copy of above along with Annexure-I and II is forwarded to:-

1. All the Chief Engineers i/c MD, BVPC Ltd. in HPSEBL.
2. All the Superintending Engineers/ Sr. Executive Engineers/ REs in HPSEBL.
3. The CAO/CA HPSEBL, Shimla-4.
4. All the Deputy/Under Secretaries/Dy. Director (IR)/ Jt. Director (PR) in Board Sectt.
5. The SE (IT), HPSEBL, Shimla. He is requested to ensure to upload the above on official website of the HPSEBL today.

It is requested the above requisition may be circulated amongst the staff working under their control and it is intimated that the detailed bio data of the willing officers in the prescribed proforma (Annexure-II) along with attested copies of the ACRs/APARs for the last 5 years and Vigilance Clearance Certificate be forwarded to this office before 4.10.2022 to enable this office to forward the applications to the Director (Admn.) NPTI before the last date i.e. 10<sup>th</sup> October, 2022. In complete applications and application received in this office after 4.10.22 will not be considered for further transmission to the aforesaid office.

Dy. Secretary (GE),  
HP State Electy Board,  
Shimla-4.  
26/8/22

**NATIONAL POWER TRAINING INSTITUTE**  
**NPTI Complex, Sector-33, Faridabad**  
**TeleFax : 0129-2272142**  
**Website : www.npti.gov.in**

Sub.: Appointment on deputation on foreign service terms in National Power Training Institute.

National Power Training Institute, Sector-33, Faridabad, an ISO 9001 & 14001 an Autonomous Organisation of Ministry of Power, Government of India established vide The Gazette of India - July 3, 1993 to function as National Apex Body for Training and Human Resources Development in Power Sector having 10 Institutes located at Badarpur (New Delhi), Nangal (Punjab), Neyveli (Tamil Nadu), Bangalore (Karnataka), Durgapur (West Bengal), Guwahati (Assam), Nagpur (Maharashtra), Alappuzha (Kerala) and Shivpuri (Madhya Pradesh). NPTI invites applications for the following posts on deputation/transfer on foreign service terms initially for a period of one year which may be extended upto three years. (The period of deputation/short-term contract including the period of deputation/contract in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of Central Govt. shall not be exceeding 3 (three years).

Sl. No.	Name of the Post	No. of posts	Level as per 7 <sup>th</sup> CPC	Place of posting
1.	Asstt. Director (Tech./Faculty)	07	L-10	02: NPTI(CO), Faridabad 01: NPTI(NR), Badarpur, New Delhi 01: NPTI(HLTC), Bengaluru 01: NPTI(WR), Nagpur 01: NPTI(SR), Neyveli 01: NPTI(NER), Guwahati
2.	Section Officer (Admn.)	01	L-7	01: NPTI(CO), Faridabad
3.	Librarian	01	L-6	01: NPTI(CO), Faridabad
4.	Private Secretary Grade-II	01	L-6	01: NPTI(WR), Nagpur
5.	Pharmacist	01	L-5	01: NPTI(NR), Badarpur, New Delhi
6.	Sr. Assistant	01	L-4	01: NPTI(CO), Faridabad

NPTI follows mutatis mutandis Central Government Rules and Regulations so far as service matters and pay and allowances are concerned.

The last date of receipt of applications is **10<sup>th</sup> October, 2022**. Applications should be sent to Director(Admn), NPTI Complex, Sector-33, Faridabad-121003 by Registered A.D. post/Courier. Candidates working in Central / State Government / Electricity Boards / Universities / Public Sector Enterprises / Statutory / Semi-Govt. or Autonomous Organisations etc. should forward their applications through proper channel in the prescribed format alongwith attested copies of ACRs/APARs of last five years and vigilance clearance certificate. Advance copies shall not be entertained. Incomplete applications or the ones received after the prescribed date shall not be considered.

The pay of the officer selected for appointment on deputation basis will be regulated in terms of DoPT O.M. No.6/8/2009-Estt.(Pay-II) dated 17.6.2010 and as amended from time to time.

The details regarding qualification, experience etc. (Annexure-I) and Format in which to apply (Annexure-II) are given hereunder.

## NATIONAL POWER TRAINING INSTITUTE

1.	Name of the Post	Assistant Director (Tech./Faculty)
2.	Classification	Group 'A'
3.	Number of Post	07 (Seven)
4.	Place of Posting	02:NPTI(CO), Faridabad 01:NPTI(NR), Badarpur, New Delhi 01:NPTI(HLTC), Bengaluru 01:NPTI(WR), Nagpur 01:NPTI(SR), Neyveli 01:NPTI(NER), Guwahati
5.	Pay Matrix/Level	Rs.56100-177500 / Level-10 plus other allowances as applicable to the Central Government employees
6.	Eligibility	Officers holding analogous or equivalent posts in Central Govt./ State Government / State Electricity Boards / Public Sector Enterprises / Semi-Govt. Organisations etc.  (The period of deputation/short-term contract including the period of deputation/contract in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of Central Govt. shall not be exceeding 3 (three) years).
7.	Qualifications / Experience	<b><u>Essential</u></b>  i) Degree in Electrical / Electrical & Electronics Mechanical / Electronic / Instrumentation Engg. / Electronics & Communication / Electronics & Instrumentation / Power Engg. / IT / Computer Science Engg. or equivalent from a recognized University or Institution  ii) 02 year Industry experience in the relevant area in Power Sector  <b><u>Desirable</u></b>  i) Ph.D/M.Tech in Engineering ii) Aptitude for training iii) Knowledge of Computer/Simulator

## NATIONAL POWER TRAINING INSTITUTE

1.	Name of the Post	Section Officer (Admn.)
2.	Classification	Group 'B'
3.	Number of Post	01 (One)
4.	Place of Posting	National Power Training Institute (CO), Faridabad
5.	Pay Matrix/Level	Rs.44900-142400 / Levcl-7 plus other allowances as applicable to the Central Government employees
6.	Eligibility	<p>i) Section Officers of the CSS Cadre and Grade 'A' Stenographers of the CSS Cadre, Grade 'A' Stenographers of the CSSS Cadre, Grade 'B' Stenographers of CSSS Cadre with 5 years service in the grade.</p> <p>ii) Assistant of CSS or Grade 'C' Stenographers of CSSS Cadre with 8 years' service and possessing thorough knowledge of administrative and financial rules, regulations and procedure under Central Government</p> <p><b>(The period of deputation/short-term contract including the period of deputation/contract in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of Central Govt. shall not be exceeding 3 (three) years).</b></p>
7.	Qualifications / Experience	<p><b>Essential</b></p> <p>i) Degree or equivalent from a recognized University or Institution</p> <p>ii) 05 years' experience as Stenographer Grade-I or 8 years experience as Assistant/Stenographer Grade-II in Central Government Department / Autonomous Bodies / Public Sector Undertakings.</p> <p>iii) Thorough knowledge of rules, regulations and administrative &amp; financial procedures under Central Government.</p>

## NATIONAL POWER TRAINING INSTITUTE

1.	Name of the Post	<b>Librarian</b>
2.	Classification	Group 'B'
3.	Number of Post	01 (One)
4.	Place of Posting	National Power Training Institute (CO), Faridabad
5.	Pay Matrix/Level	Rs.35400-112400 / Level-6 plus other allowances as applicable to the Central Government employees
6.	Eligibility	Officers holding analogous or equivalent posts in Central Govt./ State Government / State Electricity Boards / Public Sector Enterprises / Semi-Govt. Organisations etc.  (The period of deputation/short-term contract including the period of deputation/contract in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of Central Govt. shall not be exceeding 3 (three) years).
7.	Qualifications / Experience	<b><u>Essential</u></b>  i) Degree or equivalent from a recognized University or Institution  ii) Bachelor in Library Science from a recognized University or Institution.

## NATIONAL POWER TRAINING INSTITUTE

1.	Name of the Post	<b>Private Secretary Grade-II</b>
2.	Classification	Group 'B'
3.	Number of Post	01 (One)
4.	Place of Posting	National Power Training Institute (WR), Nagpur
5.	Pay Matrix/Level	Rs.35400-112400 / Level-6 plus other allowances as applicable to the Central Government employees
6.	Eligibility	Grade 'C' Stenographers of CSSS Cadre or Grade 'D' Stenographers of CSSS Cadre with 5 years' service in the grade  (The period of deputation/short-term contract including the period of deputation/contract in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of Central Govt. shall not be exceeding 3 (three) years).
7.	Qualifications / Experience	<b><u>Essential</u></b> i) Degree or equivalent from a recognized University or Institution  ii) Proficiency in English Shorthand and Typewriting @ 100/40 w.p.m. respectively as evidenced by Test.  iii) Total 5 years' experience in working as Stenographer Grade-III (Level-4) in Central/State Government Department / Autonomous Bodies / Public Sector Undertakings with adequate knowledge of Government rules and regulations, secretarial and liaison work.

## NATIONAL POWER TRAINING INSTITUTE

1.	Name of the Post	Pharmacist
2.	Classification	Group 'C'
3.	Number of Post	01 (One)
4.	Place of Posting	National Power Training Institute (NR), Badarpur, New Delhi
5.	Pay Matrix/Level	Rs.29200-92300 / Level-5 plus other allowances as applicable to the Central Government employees
6.	Eligibility	Officers holding analogous or equivalent posts in Central Govt./ State Government / State Electricity Boards / Public Sector Enterprises / Semi-Govt. Organisations etc.  (The period of deputation/short-term contract including the period of deputation/contract in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of Central Govt. shall not be exceeding 3 (three) years).
7.	Qualifications / Experience	<b><u>Essential</u></b> Degree in Pharmacy  OR  Matriculation or equivalent qualification from a recognized board & qualified & registered Compounder / Pharmacist or eligible for registration under Pharmacy Act, 1948.

## NATIONAL POWER TRAINING INSTITUTE

1.	Name of the Post	<b>Senior Assistant</b>
2.	Classification	Group 'C'
3.	Number of Post	01 (One)
4.	Place of Posting	National Power Training Institute (CO), Faridabad
5.	Pay Matrix/Level	Rs.25500-81100 / Level-4 plus other allowances as applicable to the Central Government employees
6.	Eligibility	<p>i) Upper Division Clerks grade of CSCS or equivalent.</p> <p>ii) Lower Division Clerk grade of CSCS or equivalent with 5 years' service in the grade.</p> <p>(The period of deputation/short-term contract including the period of deputation/contract in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of Central Govt. shall not be exceeding 3 (three) years).</p>
7.	Qualifications / Experience	<p><b><u>Essential</u></b></p> <p>i) Degree or equivalent from a recognized University or Institution</p> <p>ii) 05 years' experience of working as Lower Division Clerk in Central/State Government Departments / Autonomous Bodies / Public Sector Undertakings.</p> <p>iii) Adequate knowledge of rules and regulations of Central Government.</p> <p><b><u>Desirable</u></b></p> <p>i) Caretaking job in Government Departments/Office Complex</p> <p>ii) Should be well conversant with maintenance of Cash Book, Contingent Registers and preparation of all types of bills</p> <p>iii) Should be well conversant with the maintenance of stores and stock register</p>



9.	Name of the Present Employer with full address and telephone number	
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10.	Present post held	
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11. Details of employment/experience in chronological order (a separate sheet, duly signed may be appended if the space below is insufficient)

Office/ Organisation	Post Held	From	To	Pay Band+GP/ Level in the Pay Matrix	Nature of duties performed

12.	Details of training underwent, if any	
13.	Present total emoluments and the date from which drawn with pay band + GP / level in the pay matrix, basic pay and allowances etc.	
14.	Additional information, if any	

Signature of the Candidate  
Name \_\_\_\_\_

Date :

Place :

