

HIMACHAL PRADESH STATE ELECTRICITY BOARD LTD.
No. HPSEB/ CE (Comm.)/S-4/2009-15027-15346

Dated: 08/11/2012, 130

To

- 1) The Chief Engineer(Op), South, HPSEBL, Shimla-4.
- 2) The Chief Engineer(Op),CZ, HPSEBL, Mandi.
- 3) The Chief Engineer(Op), North, HPSEBL, Dharamshala.
- 4) All the Dy. CEs/S.E.s Operation Circle in HPSEBL.
- 5) All the Addl. S.E./ Sr. Executive Engineers, Operation Electrical Divisions in HPSEB.
- 6) All AEEs/AEs Operation Sub-Divisions in HPSEB.

Sub:-

Revision of contract demand.

Sir,

In continuation to Sales Circular No. 2/2011 circulated vide letter no. HPSEBL/CE(Comm.)/S-4/2009-1661-1980 dated 27.4.2011 and in compliance to HPERC(Distribution Performance Standards) Regulations,2010 notified by HPERC vide notification No. HPERC/401 dated 30.4.2011, the competent authority has approved the following amendments in the said circular for revision of contract demand:-

Sr. No.	Description	Time Frame	Date from which demand charges leviable on reduction/enhancement of contract demand	Remarks
1	Reduction/Enhancement of contract demand within originally sanctioned demand	30 days inline with HPERC(Distribution Performance Standards) Regulations, 2010.	Date of sanction of C.D. by the competent authority or expiry of time limit (30 days) from receipt of A&A form in the sub-division with processing fee whichever is earlier.	If not sanctioned within 30 days due to some procedural/administrative delays, such sanction shall be deemed to have been accorded on the due date of 30 days after the receipt of application and deposit of processing fee.
2.	Enhancement of contract demand above originally sanctioned contract demand within sanctioned load.	Time frame is fixed for release of new connection inline with HPERC (Licensees Duty to Supply on Request) Regulation 2004.	Date from enhanced contract demand released.	After completion of all codal formalities (including security deposit, cost share, IDC etc.)

To implement above instructions for change in contract demand in an effective way the following steps be taken:-


1. It may be ensured by AE/AEE concerned that the complete case is received in the Sub-Division with the requisite processing fee.

Contd..2/-

2. Efforts should be made such that the case does not remain pending in each office for more than three days. Dated initials to be recorded while processing/forwarding the case file.
3. In case the sanction of reduction/enhancement of contract demand as per Sr. No.1 is not received in the concerned Electrical Sub-division within the time period of 30 days, the AE/AEE of concerned Electrical Sub-division should allow change of contract demand at his end without waiting for the approval /sanction of competent authority.
4. The loading position of the feeding sub-station as well as feeder feeding the load to cater the enhanced contract demand should be enclosed with the case. In case, there is proposal for augmentation of feeding sub-station/ creation of new sub-station or line or both, the same should be clearly indicated in the recommendations.
5. In case of change in the Contract Demand where the competent authority is HPSEB Ltd. level Committee, the case complete in all aspects should reach in the office of Chief Engineer(Comm.) within three weeks of receipt of the same in the Sub-Division for arranging approval of competent authority of HPSEB Ltd.
6. The consumer should deposit the amount towards recovery of expenditure for supply of electricity as per HPERC Regulations 419/2012 at the time of submission of complete case for sanction of contract demand in the sub-division. AE/AEE of the concerned sub-division shall made the entry of IDC charges deposited by the consumer in the A & A. Affidavit should be taken from consumer that he/she will deposit the difference amount of IDC charges for any variation as per HPERC regulation.
7. The authority competent to sanction the reduction/enhancement of contract demand within the sanctioned load is the authority empowered to sanction the load as per sales manual instruction No. 10 and further amended vide sales circular No. 10/2009 circulated vide this office letter No. HPSEB/CE(COMM)/S-4/08-09-15763-16002 Dated 02.01.2009.


It would be the responsibility of the concerned official/officers to ensure that above instructions are strictly followed in true letter and spirit. The delay in this regard may be viewed seriously and suitable action may be taken against the defaulters.

All the instructions pertaining to above issued earlier and included in the Sales Manual stand amended to the extent wherever not in line with the above amendment. The instructions will come into force with immediate effect.


 Chief Engineer (Comm.),
 HPSEB Ltd., Vidyut Bhawan,
 Shimla 171 004.

Copy for information and necessary action is forwarded to:-

1. The Chief Electrical Inspector, H.P. Govt., Block No. 29, SDA Complex, Kasumpti, Shimla-9.
2. The Director of Industries, H.P. Govt., Shimla-1.
3. The Executive Director(Pers), HPSEB Ltd., Vidyut Bhawan, Shimla-4.
4. The Chief Accounts Officer, F&A Wing, HPSEB Ltd, Vidyut Bhawan, Shimla-4.
5. The Resident Audit Officer, HPSEB Ltd., Shimla-4.
6. The Secretary, Forum for Redressal of Grievances of HPSEB Ltd., Kasumpti Shimla-9.
7. The Addl. Secretary(law), HPSEBL, Shimla-1.
8. The Addl. Secy-Cum-PS/ Sr. PS to CMD/ Directors, for the kind information of CMD/ Directors.
9. File No. S-4, Commercial Section under this office.
10. Guard File
11. Copy to SE (SERC) / Enf & EA


 Chief Engineer (Comm.),
 HPSEB Ltd., Vidyut Bhawan,
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