

		HIMACHAL PRADESH STATE ELECTRICITY BOARD LIMITED	
		(A state Government Undertaking)	
Registered Office		: Vidyut Bhawan, HPSEBL, Shimla-171004. (H.P.)	
Corporate Identity Number (CIN)		: U40109HP2009SGC031255	
Telephone No		: 0177-2803600, 2801675(Office), 2813563(Fax)	
Website Address		: www.hpseb.in	
E-mail		: cmd@hpseb.in & directorfa@hpseb.in	

OFFICE ORDER NO. 32/HPSEB(SECTT.)/HRD/2024-

Dated:- 02¹²/2024

In pursuance of the advertisement issued for the recruitment of Junior T/Mate and Junior Helper(Sub-Station) (Class.-IV) post by HPSEBL vide advertisement No.2/2020 - dated 04-06-2020. On the nomination of the Ex-Servicemen Cell Hamirpur and recommendation of the Departmental Selection / Screening Committee constituted for making the appointments to the posts of Junior T/Mate (Class-IV posts), approval is hereby conveyed for the appointment of **05** Nos. Candidates as **Helper(Sub-Station) (Class.-IV post) on Contract Basis** in the HPSEBL in the revised pay scale of Rs. 18,000-56,900 in level-1. However, they will be paid monthly fixed contractual emoluments of 60% (Sixty percent) of the first cell of the applicable level of the pay matrix of the corresponding cadre of the employees appointed on Contract Basis as per the policy of GoHP and adopted by HPSEBL and falling in the share of Ex-servicemen quota in accordance with model roster notified by the H.P. Govt. as well as adopted by the HPSEBL as per terms and conditions as under against the vacant post of **Helper (Sub-Station)** in Electrical Divisions/(ES) Division under Operation /(ES) Wing, with their place of posting shown against each:-

Sr. No	Ref No.	Name of address of the candidates	Post	Regd. No.	NCO /Cast	Cadre controlling authority	Place of posting
1.	ES-89	Ex. Dfr. Sushil Thakur S/O Shri Bhim Singh Village Bhadiaran P.O. Dulehar, Teshil Haroli	Helper (Sub-Station)	U-63/15 15100812011	XOO1. 20/Gen.	ED,HHPSEBL, Kangra	ED, HPSEBL, Kangra

		District Una (H.P.) - 176601 Mob No. 8894066519					
2.	ES-90	Ex. NK Vipin Kumar S/O Shri Rup Lal R/O Village Daira P.O. Hatwar, Teshil Ghumarwin, District Bilaspur (H.P)-174028 Mob- No.7807202925	-do-	G-112/17 17083113010	XOO1. 10/OBC	ED No.II, HPSEBL, Shimla	ED, No.II, HPSEBL, Shimla
3.	ES-91	Ex Hav Puran Chand S/O Shri Janku Ram Village Chalkkar P.O. Gutkar, Teshil Sadar District Mandi (H.P) 175021 Mob No. 9682587424	-do-	NRC-29/19 19030808030	XOO1. 10/ SC	ED,HPSEBL, Hamirpur	ED, HPSEBL, Hamirpur
4.	ES-92	Ex. Hav Dhyan Singh S/O L/Shri Lachhu Ram Village Khelag P.O. Longmi, Teshil Sarkaghat, District Mandi (H.P)-175025 Mob- No.8894636261	-do-	SG-59/18 19091630030	XOO1. 10/SC	(ES) Circle, HPSEBL, Hamirpur	(ES) Division, Una
5.	ES-93	Ex. NK(TS) Sanjeev Kumar S/O L/Shri Mool Raj Village & P.O. Raipur Sahoran, Teshil & District Una(H.P)- 174315 Mob No. 8219155081	-do-	U-03/17 17010612003	XOO1. 10/OBC	ED. HPSEBL, Kangra	ED, HPSEBL, Kangra

The appointment orders shall be issued by the respective cadre control authorities strictly as per the eligibility criteria prescribed in the R&P Regulations in vogue for each category **(Specimen Performa of Appointment Memo attached at Annexure-"A" and Contract agreement attached at annexure-"B")** as per allocation made in the column No.7 of said list. The appointment orders shall be issued within 15 days from the issue of this approval without any delay and the name(s) of the candidates who will not accept the offer of appointment may be intimated to this office immediately after expiry of one-month joining time. The cadre controlling authority may also be taken up matter with concerned Chief Medical Officer for medical fitness before accepting their joining report in view of the exemption of 4% reservation to Persons with

Disability against this vacancy has already been approved by the GoHP. The appointing authorities are also directed to complete all the codal formalities to maintain the service records of each candidate, who joins the service in their respective office(s). The terms and conditions as notified vide this office notification No. HPSEBL (SECTT.)/R&E/ 106-10/2006-86012-213 dated 07-12-2007, dated 22-05-2012, dated 21-06-2013, 23-04-2014 and 01-07-2015 and notified from time to time as applicable for contractual appointments shall be followed strictly. It will be the responsibility of each appointing authority to check/ verify the related certificates i.e. **Caste / Academic / Technical qualification certificates and DOB etc.** as per R&P Regulations notified by the HPSEBL before accepting their joining and to ensure that other terms and conditions are fulfilled as per instructions. The cadre-controlling authority will maintain the category wise roster of the candidates at their own level.

It is further ordered that the selected candidates of each category, who accepts the offer of appointment, shall be posted directly in the concerned Sub-Station of the concerned Electrical Sub-Divisions facing acute shortage of such staff.

ISHA (HPAS)

Executive Director (Personnel)
H.P. State Electricity Board Ltd,
Vidyut Bhawan, Shimla-4.

NO.HPSEBL(SECTT.)/HRD/2-12/2024-56572-92 Dated: 2/12/24
Copy forwarded for information and necessary action to:-

- 1) The Chief Engineer(OP) Shimla, Kangra, Hamirpur Zones, at Shimla , Dharamshala , Hamirpur.
- 2) The Chief Engineer(ES), HPSEBL, Hamirpur
- 3) The Chief Accounts Officer HPSEBL Shimla.
- 4) The Resident Audit Officer, HPSEBL Shimla.

- 5) The Superintending Engineer, Operation Circles, Dharamshala , Shimla , Hamirpur.
- 6) The Superintending Engineer, (ES) Circle, HPSEBL, Hamirpur .
- 7) The Superintending Engineer(IT) HPSEBL, Shimla for uploading the same in the official website of HPSEBL.
- 8) The Sub Regional Employment Officer, Ex-Servicemen Employment Cell Himachal Pradesh at Hamirpur for information with reference to his letter No.DSW Ex Cell OC-20/2023-15002-11 dated 14-08-2024 and event No.17005-08 dated 23-09-2024.
- 9) The Sr. Executive Engineer, EDs, HPSEBL, Kangra, ED, No.II, Shimla, Hamirpur .
- 10) The Sr. Executive Engineer, (ES) Division, Una.
- 11) The Under Secretary(FTE) and Section Officer(FTE-II) in the Board Secretariat.
- 12) Guard file in this office.


ISHA (HPAS)

Executive Director (Personnel)
H.P. State Electricity Board Ltd,
Vidyut Bhawan, Shimla-4.

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ANNEXURE-"A"



HIMACHAL PRADESH STATE ELECTRICITY BOARD LIMITED

(A state Government Undertaking)

Registered Office : Vidyut Bhawan, HPSEBL, Shimla-171004. (H.P.)
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Website Address : www.hpseb.in
E-mail : cmd@hpseb.in & directorfa@hpseb.in

MEMORANDUM

In pursuance of the Executive Director (Pers.) Vidyut Bhawan, Shimla-4 vide office order No. _____ dated _____ further endorsement No. _____ Dated:- _____, Shri _____ (Ref. No. _____) is hereby offered appointment as **Helper(Sub-Station)** (Class-IV) post in the share of _____ quota purely on **Contract Basis** in HPSEBL in the pay scale of Rs.18000- 56,900 in Level-1 with fixed Contractual Emoluments of Rs.10,800/- per month strictly as per the provisions of R & P rules and in accordance with model roster notified by the H.P. Govt. and adopted by HPSEBL on the following terms & conditions :-

1. He will be paid consolidated monthly emoluments @ **Rs.10,800/-** (Indicate basic pay of initial pay scale of the post) i.e. Rs.18000-56,900 in level-1. He /She shall not be entitled for any other allowance whatsoever to the employee of the State Govt. / Board from time to time.
2. The appointment shall be purely on contractual basis for a period of one year from the date of joining the post.
3. His age should be between 18 to 30 years as on 01-04-2020. Upper age limit is relaxable by five years for candidates belonging to Scheduled caste, Scheduled Tribe and Other Backward Classes and Children /Grand Children of Freedom Fighters of Himachal Pradesh and Economically Weaker Sections. The Upper age relaxation is also available to Ex-servicemen candidates of H.P. as per provision of relevant rules / Instructions of H.P. Govt.
4. His appointment will be subject to the production of medical certificate of fitness from the **Chief Medical Officer** of the Govt. Hospital.
5. The appointment shall further be subject to terms & conditions of attached form of Contract/ agreement bond (**Annexure-"B"**) which are to be executed between the candidate and HPSEBL (Appointing Authority) on stamp paper valuing Rs. 5/- only duly attested.
6. He should give a declaration that he/ she got one living wife / husband or is bachelor.
7. He is required to produce antecedent verification certificate to the satisfaction of the department from the 1st Class Magistrate or two Gazetted Officers known to him at least from the last three years.
8. He is required to produce all original certificates viz qualification certificate / Technical qualification certificate/ Hamachi Bonafide certificate / Scheduled castes certificate /Scheduled Tribe certificate (In case of scheduled Caste/Tribe candidate) etc. In support of his/ her qualification, age and if he belongs to any reserved class and identity proof i.e. Adhar card etc. at the time of joining to the post.
9. He will be required to take oath / affirm on the following form.

I _____ do swear/ solemnly affirm that I will be faithful and bear true allegiance to the Constitution of India as by laws established and that I shall carry out the duties of my office with loyalty, honesty and with impartiality.

If he accept the offer on the terms and conditions given above, he/ she should report for execution of agreement as well as for duty in the office of the Assistant Engineer _____ (Section _____) immediately but not later than _____ days from the issue of this offer, failing which the offer shall stand automatically cancelled.

Sr. Executive Engineer/SE(ES),
ED/ES Circle, HPSEBL,

(Appointing Authority)

Sh. Ms. _____

.....
No. _____ dated _____

Copy to all concerned.

Sr. Executive Engineer/SE(ES),
ED/ES Circle, HPSEBL,

(Appointing Authority)

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ANNEXURE-"B"

FORM OF CONTRACT/ AGREEMENT TO BE EXECUTED BETWEEN THE
.....AND THE H.P STATE ELECTRICITY BOARD Limited.

This agreement is made on this _____ day of _____ in the year _____ between
Smt./Shri _____ S/O _____ Shri _____ resident of

Contract appointee (here in after called the FIRST PARTY) and the H.P State Electricity Board Limited (herein after SECOND PARTY).

WHEREAS, the SECOND PARTY has engaged the aforesaid FIRST PARTY and the FIRST PARTY has agree to serve ason contract basis on the following terms and conditions:-

1. THAT the FIRST PARTY shall remain in the service of the SECOND PARTY as.....for as period of 1 year commencing on day ofand ending on the day ofIt is specifically mentioned and agreed upon the both the parties that the contract of the FIRST PARTY with SECOND PARTY shall ipso- facto stand terminated on the last working day i.e. onand information notice shall not be necessary.
2. Contract appointees shall be paid fixed emoluments of Rs.8150 /- per month as Basis Pay + Grade Pay of the post or as prescribed by the Board from time to time.
3. Contract appointee so selected under their rules will not have any right to claim regularization or permanent absorption in HPSEBL.
4. The appointment is liable to be terminated in case the performance/ conduct of the contract appointee is not found good.
5. Contract appointee will be entitled for one day Casual Leave after putting one month service. This leave can be accumulated up to one year. A female contract appointee with less than two surviving children may be granted maternity leave for 180 days. A female contract appointee shall also be entitled for maternity leave not exceeding 45 days(irrespective of number of surviving children) during the entire service, in case of miscarriage including abortion, on production of Medical certificate issued by the authorized Government Medical Officers. A contract employee shall not be entitled for medical re-imbursement and LTC etc. No leave of any other kind except above is admissible to the contract appointee.
Un-availed casual leave, medical leave and special leave can not accumulated upto the Calendar year and will not be carried forwarded for the next Calendar year.
6. Un- authorized absence from the duties without the approval of the controlling officer shall automatically lead to the termination of the contract. Contract appointee shall not be entitled for wages for the period of absence from duty.
7. Transfer of contract appointee will not be permitted from one Division to another Division, as it is a divisional cadre post except on administrative grounds subject to forfeited on seniority.

8. Selected candidate will have to submit a certificate to his/ her fitness from a Govt/ registered Medical Practitioner, Woman candidate, pregnant beyond 12 weeks will be considered temporarily unfit till the confinement is over. The woman candidates will be re- examined for the fitness by an authorized Medical Officer/ Practitioner.
9. Contract appointee will be entitled to TA/DA if required to go on tour on connection with his / her officials duties at the same rate as applicable to regular staff members.

Signature of Contract Appointee.

(FIRST PARTY)

Signature of employer
(SECOND PARTY)

Witnesses

1.....

2.....