



# **HIMACHAL PRADESH STATE ELECTRICITY BOARD LIMITED**

(A State Government Undertaking)

Registered office Vidyut Bhawan, HPSEBL, Shimla-171004(H.P.)  
Number (CIN) U40109HP2009SGC031255  
GST No. HPSEBL 02 AACCH4894EHZB  
Telephone Number 0177-2803600, 2801675 (Office), 2658984(Fax)  
Website address [www.hpseb.com](http://www.hpseb.com)  
Email [cmd@hpseb.in](mailto:cmd@hpseb.in)

## **OFFICE ORDER**

The Himachal Pradesh State Electricity Board Limited has decided to adopt the instructions No. Fin-F(A)-(11)-11/2004 dated 29.11.2023 as circulated by the Special Secretary (Tourism & CA) to the Government of Himachal Pradesh vide No.TSM-B(15)-1/2019 dated 28.11.2024(Copy enclosed) regarding Delegation of financial powers and revision of economy instruction(s)-Travel by Air within Himachal and shall also be applicable in the HPSEBL toto.

ISHA (HPAS)  
Executive Director (Pers.),  
HPSEBL, Vidyut Bhawan,  
Shimla-4.

No.HPSEBL(SECTT)R&E/Govt.Instt./2024-25 **66898-67048**

Dated:- **26/1/25**

Copy of above is forwarded to the following for information strict compliance.

1. The Special Secretary (Tourism & CA) to the Government of Himachal Pradesh with reference to his office letter No. quoted above.
2. All the Chief Engineers in HPSEBL, (I/C) M.D. BVPCL, Jogindernagar, District Mandi (H.P.).
3. The Chief Accounts Officer / Chief Auditor, HPSEBL, Shimla-4.
4. The Company Secretary, HPSEBL, Vidyut Bhawan, Shimla-4, for information please.
5. All the Superintending Engineers in HPSEBL (I/C) The Superintending Engineer (IT), HPSEBL, Shimla-4, for uploading the same on the Board's Website.
6. All the Sr.Executive Engineers / Resident Engineers in HPSEBL.
7. All the Under Secretary in the Board's Sectt.
8. All the Section Officer in the Board's Sectt.
9. Guard file of this section.

DA/As above

Executive Director (Pers.),  
HPSEB. Ltd. Vidyut Bhawan,  
Shimla-4.

**PERSONAL ATTENTION**

209

No. Fin-F-(A)-(11)-11/2004  
Government of Himachal Pradesh  
Finance Department  
(Expenditure Control-II)

From

The Secretary (Finance) to the  
Government of Himachal Pradesh, SHIMLA-02.

To

1. All the Administrative Secretaries to the Government of Himachal Pradesh.
2. The Secretary to Governor, H.P. SHIMLA-2.
3. The Secretary, H.P. Vidhan Sabha, SHIMLA-4.
4. The Registrar General, H.P. High Court, SHIMLA-2
5. All the Heads of Departments in H.P.

Dated Shimla -171002, the 29<sup>th</sup> November, 2023.

Subject:- Delegation of financial powers and revision of economy instruction(s) - Travel by Air within Himachal.

Sir,

1. Vide this Department's instruction/letter of even number dated 11.03.2020, level of the competent authority to permit to undertake journey(s)/tour(s) by air has been prescribed.
2. In modification of instructions of Finance Department, for better and full utilization of Aircraft(s) viz. helicopter by Pawan Hans Limited & fixed wing aircraft by Air India Limited, operating within the State, it's hereby ordered that official(s) of departments may undertake official journey(s)/tour(s) by air in such flights operating within the State, with the prior approval of the respective Controlling Officer(s).

216

2

3. This letter/instruction may also be seen on [www.himachal.nic.in/finance](http://www.himachal.nic.in/finance) under the link "Expenditure"

[ DEVESH KUMAR, IAS ]

Principal Secretary (Finance) to the

Government of Himachal Pradesh, SHIMLA - 2

Endst. No. As above. Dated Shimla - 171 002, the 29.11.2023.

Copy of the above is forwarded to:-

01. All Chief Executive Officers/Managing Directors of H.P. Public Sector Undertakings/Boards/Corporations
02. The Secretary to Lokayukta, H.P., SHIMLA - 2
03. The Secretary, H.P. Public Service Commission, SHIMLA-2
04. The Secretary, H.P. Electricity Regulatory Commission, Khalini, SHIMLA - 2.
05. All the Deputy Commissioners in H.P.
06. The Registrars of all the Universities in H.P.
07. All the District Treasury Officers/Treasury Officers in Himachal Pradesh for information and similar necessary action.

[ VINAY KUMAR ]

Special Secretary (Finance-Exp.) to the

Government of Himachal Pradesh, SHIMLA - 2.

Contact No. 0177-2880719

## PERSONAL ATTENTION

No. Fin-F-(A)-(11)-11/2004  
Government of Himachal Pradesh  
Finance Department  
(Expenditure Control-II)

From

The Principal Secretary (Finance) to the  
Government of Himachal Pradesh, SHIMLA-02.

To

1. All the Administrative Secretaries to the Government of Himachal Pradesh.
2. The Secretary to Governor, H.P. SHIMLA-2.
3. The Secretary, H.P. Vidhan Sabha, SHIMLA-4.
4. The Registrar General, H.P. High Court, SHIMLA-2.
5. All the Heads of Departments in H.P.

Dated Shimla -171002, the 11<sup>th</sup> March, 2020.

Subject:- Delegation of financial powers and revision of economy instruction(s).

Sir,

1. The issue regarding seeking approval for undertaking journey(s) by air, especially by the non entitled class of officer(s)/official(s) had been engaging the attention of the Government for quite some time past and after careful consideration, it has now been decided that in partial modification of this Department's letter of even number dated 07.03.2017, the provision of Para-(vi) under SOE "Travel Expenses" shall be substituted as below:-

EXISTING PROVISION	AMENDED PROVISION
The Officer(s)/Official(s) can perform journey(s)/tour(s) <u>by air</u> as per their entitlement(s) subject to the condition that for all officer(s)/Official(s) upto the rank of Head(s) of Department(s)/Special Secretary(s), the permission may be given by the concerned Administrative Secretary and for officer(s) above that rank, permission be given by the Chief Secretary without distinction of purposes between tours under taken for Seminar(s)/Workshop(s)/Training(s) and Other(s). In case(s), where the entitlement is not there	The Officer(s)/Official(s) can perform journey(s)/tour(s) <u>by air</u> as per their entitlement(s) subject to the condition that for all officer(s)/Official(s) upto the rank of Head(s) of Department(s)/Special Secretary(s), the permission may be given by the concerned Administrative Secretary and for officer(s) above that rank, permission be given by the Chief Secretary without distinction of purposes between tours under taken for Seminar(s)/Workshop(s)/Training(s) and Other(s). In case(s), where the entitlement is not there

21

and it's necessary to undertake the journey(s) by air, all permission(s) are henceforth required to be taken from the Chief Secretary.

However, all journey(s)/tour(s) to be undertaken by air shall be restricted to "Economy Class" only.

Other administrative instruction(s)/restriction(s) in travel/tours etc. as issued from time to time shall continue to be in force.

and it's necessary to undertake the journey(s) in exceptional and emergent circumstances by air, all permission(s) are henceforth required to be taken from the Administrative Secretary concerned.

However, all journey(s)/tour(s) to be undertaken by air shall be restricted to "Economy Class" only.

Other administrative instruction(s)/restriction(s) relating to travel/tours etc. as issued from time to time, shall continue to be in force.

All concerned working under your control, may kindly be instructed to adhere to the above instructions, in its letter & spirit. This letter/instruction may also be seen on [www.himachal.nic.in/finance](http://www.himachal.nic.in/finance) under the link "Expenditure".

[ D. D. SHARMA, IAS ]

Special Secretary (Finance-Exp.) to the Government of Himachal Pradesh, SHIMLA - 2

Endst. No. As above. Dated Shimla - 171 002, the 11.08.2020.

Copy of the above is forwarded to:-

01. All Chief Executive Officers/Managing Directors of H.P. Public Sector Undertakings/Boards/Corporations
02. The Secretary, H.P. Subordinate Services Selection Commission - Hamirpur.
03. The Secretary to Lokayukta, H.P., SHIMLA - 2
04. The Secretary, H.P. Public Service Commission, SHIMLA - 2
05. The Secretary, H.P. Electricity Regulatory Commission, Khalini, SHIMLA - 2.
06. The All the Deputy Commissioners in H.P.
07. The Registrars of all the Universities in H.P.
08. All the District Treasury Officers/Treasury Officers in Himachal Pradesh for information and similar necessary action.

[ D. D. SHARMA, IAS ]

Special Secretary (Finance-Exp.) to the Government of Himachal Pradesh, SHIMLA - 2.

Contact No. 0177-2880690



No. TSM-B(15)-1/2019  
Government of Himachal Pradesh  
Department of Tourism & Civil Aviation

From

Pr. Secretary (Tourism & CA) to the  
Government of Himachal Pradesh

To

1. All the Administrative Secretaries to the Government of Himachal Pradesh
2. The Secretary to the Governor, HP, Shimla-02.
3. The Secretary to the Vidhan Sabha, Shimla-04.
4. The Registrar General, HP High Court, Shimla-02.
5. All the Heads of Department in H.P.
6. All Chief Executive Officer/Managing Director of HP.
7. The Secretary to Lokayukta, HP, Shimla-02.
8. The Secretary HP, Public Service Commission, Shimla-02.
9. The Secretary, HP Electricity Regulatory commission, Khalini, Shimla-2
10. All the Deputy Commissioners in H.P.
11. The Registrars of all the Universities in H.P.

Dated: Shimla-02, 28.11.2024

Subject:-

Delegation of financial powers and revision of economy instruction(s) Travel by Air within Himachal.

Sir,

I am directed to enclose herewith photocopy of Finance Department's instructions No. Fin-F(A)-(11)-11/2004 dated 29.11.2024 on the subject cited above and to say that the Finance Department has issued instructions for the better and full utilization of Aircraft(s) viz. helicopter by PHL & fixed wing aircraft(s) by AAIL operating within the State. According to these instructions, official(s) of departments can undertake official journey(s)/tour(s) by air in such flights operating within the State, with the prior approval of the respective controlling Officer(s).

You are, therefore, requested to disseminate the aforementioned instructions (copies enclosed) to your officials so that they can avail the facility of air travel within the State strictly as per the said instructions.

Yours faithfully,

(Vijay Kumar)

Special Secretary (Tourism & CA) to the  
Government of Himachal Pradesh

R & E Dairry No. 140

Dated 18-12-24