

# HIMACHAL PRADESH STATE ELECTRICITY BOARD LIMITED

(A State Govt. undertaking)



Registered office:  
(CIN)  
GST No  
Telephone No.  
Website address  
Email:



Vidyut Bhawan, HPSEBL, Shimla-171004(H.P)  
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No.HPSEBL/F&A/comm- /2024-25-CA on ISU - 4243-79 Dated: 24/3/2025  
To

The Chief Engineer (Operation)  
Shimla/ Mandi/Kangra/Hamirpur Zone  
H.P. State Electricity Board Limited

**Subject: Action required for timely upload and processing of short assessed amounts.**

Dear sir,

HPSEBL has developed a new dashboard for uploading short-assessed amounts detected by the Commercial Audit Party in the ISU billing system through T-code i.e. **zamount\_adjust**. In light of this, it is important that all short-assessed amounts be uploaded on a daily basis between 4:00 PM and 5:00 PM. The auditee office will then have 24 hours to either accept or reject the uploaded amounts.

I kindly request all operational Chief Engineers of HPSEBL to provide the necessary direction to the concerned Assistant Engineers (AEs) to ensure appropriate actions are taken regarding the uploaded short-assessed amounts. This will facilitate timely recovery and enhance the working capital, thereby contributing to the healthy financial health of HPSEBL.

Yours faithfully,

Chief Auditor,  
HPSEBL Shimla-4.

Copy to :-

1. PS to worthy Director (F&A) for information please.
2. The CE(Commercial) for information please.
- ✓ 3. The SE (IT) is requested to upload this letter in the HPSEBL website please.
4. All the SE,s/ Sr. Executive Engineer/ Asstt. Engineer for information and necessary action please.
5. All Internal Auditors of Commercial Audit Parties are hereby directed to strictly adhere to the guidelines outlined in the letter. Failure to comply with these guidelines will result in disciplinary action against the defaulter.

Chief Auditor,  
HPSEBL Shimla-4.