



**HIMACHAL PRADESH STATE ELECTRICITY BOARD LIMITED**  
(A State Government Undertaking)

Registered office  
Number (CIN)  
GST No.  
Telephone Number  
Website address  
Email

Vidyut Bhawan, HPSEBL Shimla-171004(H.P)  
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**No:-HPSEBL/F&A/Admin/A-4/-2025-26-65-245**

**Dated:- 5/4/2025**

**To**

**All the DDO's,**

**Himachal Pradesh State Electricity Board Limited**

**Sub: - Centralization of non-salary taxation of HPSEBL at the level of Head office  
w.e.f 01.04.2025 - Direction thereof.**

**Sirs/Mesdames**

With reference to above it is intimated that HPSEBL vide resolution no. 05/2025 approved the centralization of Direct & Indirect Taxation in F&A Wing, HPSEBL, Shimla. The purpose behind centralization of taxation is to have uniform and centralized taxation pattern as a Company. In this direction henceforth the non-salary taxes which are being paid by the Field DDO's against own TAN shall be paid/cleared by the head office from single **TAN No. PTLC10806F**.

It is therefore directed to all the DDO's that all taxes viz. TCS/TDS on GST/TDS etc. (except labour cess). (TDS on salary & GST is already centralized) w.e.f 01.04.2025 which are booked against service PO's and other miscellaneous bills, shall be cleared by the Finance Wing. In this direction necessary changes in the SAP/ERP system will be made by the Head office.

Hence all DDO's are intimated not to pay any levies at own level against their TAN henceforth (if required against past default/pendency same shall be reported to head office in advance).

DDO's are further directed that the existing TAN of the field DDO's shall not be closed till further direction in order to ensure any charge pending from the Tax Authority for which DDO's ensure to keep record and comply accordingly along with clearance of compliances up to FY 2024-25.

**This bears the approval of Director (Fin. & Pers.) HPSEBL**

*Kapil Sharma*  
**Chief Accounts Officer**  
**Finance & Accounts Wing,**  
**HPSEBL Shimla-170004**

**Copy forwarded to:-**

1. APS to the Director (Fin. & Pers.) HPSEBL, for information of Director (Fin. & Pers.) HPSEBL for information please.
2. The Executive Director (Pers.) HPSEBL, Shimla-4 for information please.
3. All the Chief Engineers, HPSEBL, for information please.
4. All the Superintending Engineers, HPSEBL, for information please.
5. The Superintending Engineer (IT) HPSEBL for information and with the request to make necessary changing in the FI Module as referred above in SAP/ERP along with mapping **TAN Number PTLC10806F for all transection of Taxes of HPSEBL**. It is further requested to kindly provide training and device mechanism of MIS for compiling reports on the taxes along with uploading the letter on Website of HPSEBL please.

**SE(IT)**

6. The Sr. Accounts Officer (Banking) F&A Wing HPSEBL Shimla-4 for information and immediate necessary action to withhold the drawing limit henceforth of above mentioned levies to field DDO's & ensure clearance of Levies which are being booked henceforth by the Sr. Accounts Officer (Direct & Indirect Taxation) from the month of April 2025 paid in May 2025.
7. The Sr. Accounts Officer (Direct & Indirect Taxation), F&A Wing, HPSEBL, Shimla-4 for necessary direction to ensure clearance of all Taxes of HPSEBL from heads Office.
8. All the Sr/AO's/AO's, Finance & Accounts Wing, HPSEBL, Shimla-4 for information please.
9. The Retainer -Consultents CA Sh.Ravi Awasthi & Sh.Sunil Khanna. Kumar House, Shimla-4 for information please.

*14 April 2025*  
**Chief Accounts Officer**  
**Finance & Accounts Wing,**  
**HPSEBL Shimla-170004**