



**HIMACHAL PRADESH STATE ELECTRICITY BOARD LIMITED**  
(A State Govt. Undertaking)



Registered Office : Vidyut Bhawan, HPSEBL Shimla-171004 (H.P.)  
GST No HPSEBL 02AACCH4894EHZB  
Telephone No 0177-2803600, 2801675 (Office)

Number (CIN) U40109HP2009SGC031255  
Website Address: [www.hpsebl.com](http://www.hpsebl.com)  
Email: [md@hpsebl.in](mailto:md@hpsebl.in) & [training.cell.hpsebl@gmail.com](mailto:training.cell.hpsebl@gmail.com)

**\* OFFICE ORDER \***

The following officials of HPSEBL are hereby nominated to attend following training programs being conducted by the ADC-cum-Coordinator, Regional Training Centre (HIPA) Kangra at Dharamshala (H.P) as per the schedule hereunder:-

S. No.	Name & Designation	Office Address	Contact No.
<b>(A) Office Procedure and Financial Administration. 19-05-2025 to 23-05-2025 (05 Days)</b>			
1.	Smt. Amar Lata SO	O/o CE (Op.), Kangra Zone, HPSEBL, Dharamshala.	94183-94200
2.	Ms. Swati JOA (IT)	O/o SE (Gen.) Circle, HPSEBL, Palampur.	82193-23610
<b>(B) Computer awareness Course on MS Word and MS Excel 26-05-2025 to 28-05-2025 (02 Days)</b>			
1.	Smt. Anju Bala * Supdt. Gr-II	O/o CE (Op.), Kangra Zone, HPSEBL, Dharamshala.	98057-93620
2.	Sh. Mantesh Kumar Sr. Asstt.	ESD Sihunta under Elect. Division, HPSEBL, Dalhousie	78070-25756

There is no participation fee for the aforesaid training programme. Further, the participants shall be entitled to draw TA/DA in this regard as admissible under the rules & expenditure on account of same shall be charged to the relevant head of account.

The period of absence of the above named officials from their head quarter for this purpose shall be treated as on duty under FR-9(6) (b).

Further, it has been observed that some officials do not attend the training programme and hence, the controlling officers are hereby directed personally to ensure the presence of all the nominated officials, so that the training programme may be fully utilized.

Executive Director (Pers.),  
HPSEBL, Shimla-171004.

Dated: -

15/5/25 14105

No. HPSEBL (Sectt.)/HIPA Trg.213/2024-25- 9033-48  
Copy for information and necessary action is forwarded to: -

1. The Spl. P.S. to Chairman, HPSEBL, Shimla-04 for kind information of Chairman please.
2. The Sr. P.S. to Managing Director HPSEBL, Shimla-04 for kind information of MD please.
3. The Sr. P.S. to Director (Pers.) / (Op.) / (Tech.) HPSEBL, Shimla for kind information of concerned Director please.
4. The Chief Engineer (Op.), Kangra Zone, HPSEBL, at Dharamshala.
5. The Chief Account Officer, HPSEBL, Shimla-04.
6. The Superintending Engineer (Op.) Circle, HPSEBL, Dalhousie.
7. The Superintending Engineer (Gen.) Circle, HPSEBL, Palampur.
8. The ADC-cum-Coordinator, Regional Training Centre (HIPA) Kangra at Dharamshala (H.P) w.r.t. his office letter no. HIPA -RTC-D/Shala-2024-2025(Trg.) dated 22-04-2025.
9. The Sr. Executive Engineer, Electrical Division, HPSEBL, Dalhousie.
10. The above named officials.
11. The guard file.

Executive Director (Pers.),  
HPSEBL, Shimla-171004.

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