

**Checklist for Domestic Permanent Connection[CS-1(a)]**

Sr. No.	Description	Please Tick ✓
<b>A)</b>	<b>General</b>	
	i) Application and Agreement Form (A&A Form) duly completed and signed by the applicant.	<input type="checkbox"/>
	ii) Test Report duly filled and signed by licensed Electrical Contractor.	<input type="checkbox"/>
	iii) Crossed Non-Judicial Stamp paper of Rs.10/- attached with A&A form	<input type="checkbox"/>
	iv) NOC /Final Sanction letter from MC/NP/ULBs	<input type="checkbox"/>
<b>B)</b>	<b>Identity/Ownership</b>	
	<b>i) Identity Proof ( any one of the documents given below)</b>	
	PAN	<input type="checkbox"/>
	Adhaar Card	<input type="checkbox"/>
	Driving License	<input type="checkbox"/>
	Passport	<input type="checkbox"/>
	Voter ID Card	<input type="checkbox"/>
	<b>ii) Proof of Ownership outside TCP/MC/NP/ other ULB areas ( any one of the documents given below)</b>	
	Revenue Papers for Land/Building/premises	<input type="checkbox"/>
	Sale Deed	<input type="checkbox"/>
Lease Deed	<input type="checkbox"/>	
Any other proof of ownership/occupancy given by Statutory Authority.	<input type="checkbox"/>	
<b>C)</b>	<b>Charges to be deposited</b> [Ref. HPERC Regulations 419/2012, HPERC Security Deposit Regulations, 2005] and their amendments from time to time.	
	i) Initial Security	<input type="checkbox"/>
	ii) Normative IDC*	<input type="checkbox"/>
	iii) Cost of Service Line or Departmental Charges as the case may be.	<input type="checkbox"/>
	* Those consumers who are covered under Regulation-6, 5(3) & 5(9) of HPERC(Recovery of Expenditure for supply of Electricity), Regulations, 2012 as amended from time to time shall have to bear the cost accordingly.	

**Checklist for Other than Domestic Consumers/Applicants[CS-1(b)]**

Sr. No.	Description	Please Tick ✓
<b>A)</b>	<b>General</b> v) Application and Agreement Form (A&A Form) duly completed and signed by the applicant. vi) Test Report duly filled and signed by licensed Electrical Contractor. vii) Crossed Non-Judicial Stamp paper of Rs.10/- attached with A&A form viii) Valid Power Availability Certificate issued by HPSEBL (in case contract demand for new and additional load of more than 100 kVA) ix) Approval of Chief Electrical Inspector in case of HT/EHT installation energisation. x) Brief Project report [In case of industrial connection] xi) Process Flow[In case of industrial connection] xii) Copy of Certificate of registration in case of Companies/Firms etc.	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
	xiii) Undertaking on Annexure-A on Plain paper (where "NOC is not available with consumer) (For Temporary Connection under TMS Category of Tariff)	<input type="checkbox"/>
<b>B)</b>	<b>Identity/Ownership</b> <b>iii) Identity Proof ( any one of the documents given below)</b> PAN Adhaar Card Driving License Passport Voter ID Card <b>iv) Proof of Ownership/Occupancy( any one of the following)</b> Revenue Papers for Land/Building/premises Sale Deed Lease Deed Any other proof of ownership/occupancy given by Statutory Authority.	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<b>C)</b>	<b>Authorized Signatory [In case of Companies only]</b> Resolution of Board of Directors for authorized signatory on behalf of company	<input type="checkbox"/>
<b>D)</b>	<b>Charges to be deposited</b> [Ref. HPERC Regulations 419/2012, HPERC Security Deposit Regulations, 2005] and their amendments from time to time. iv) Initial Security v) Normative IDC* vi) Cost of Service Line or Departmental Charges as the case may be.	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
	* Those consumers who are covered under Regulation-6, 5(3) & 5(9) of HPERC(Recovery of Expenditure for supply of Electricity),Regulations,2012 as amended from time to time shall have to bear the cost accordingly.	

**UNDERTAKING /Declaration ( where "NOC is not available with consumer)**

I/We ..... Son /Daughter of ..... Resident of .....( hereinafter referred to as "Applicant", which terms shall mean and include executors, administrators, heirs, successors and assigns), do hereby swear and declare as under:-

Or

The ....., a company incorporated under the provisions of the Companies Act,..... or as amended, having its registered office at .....( hereinafter referred to as "Applicant", which expression shall, unless repugnant to the context or meaning thereof, include its successors and assigns), through its Authorised representative Mr....., do hereby swear and declare as under:

Or

A sole proprietorship/ a partnership firm having its office at.....( hereinafter referred to as the "applicant" which unless the context otherwise provides includes its successors and assigns), through Mr....., who is a partner or an authorized representative do hereby swear and declare as under:

THAT the Applicant is a lawful owner/occupant of premises at .....( hereinafter referred to as "Premises").

THAT the Applicant has requested the Himachal Pradesh State Electricity Board Ltd. (HPSEB Ltd.) (hereinafter referred to as " The Licensee") to provide an electricity service connection at the above mentioned premises in the Applicant's name for the purpose mentioned in the Application and Agreement Form and the applicant is unable to produce No Objection Certificate( NOC) for electrical connection from [Name of respective concerned Authority].....

THAT I, the Applicant hereby agree and undertake/declare:

- 1) that the licensee may disconnect the electricity connection , in the event of a legally binding order issued by the Statutory Authority(ies) for disconnection of supply owing to any default /non –compliance of the statutory provisions;
- 2) that such connection released under temporary metered supply category, on the basis of this undertaking /deceleration shall be regularized, in the respective category , only after submission of either floor wise or entire building completion plan sanction letter issued by the concerned Statutory Authority(ies). This shall be without prejudice to any other rights of HPSEBL, including of getting its payment due as on the date of disconnection.

THAT in furnishing the present undertaking/ declaration, the Applicant has clearly understood that if any of the statements in this undertaking/ deceleration proves to be false or incorrect at any later stage, the licensee shall be within his lawful rights to disconnect supply to the premises without any prior notice and proceed to adjust electricity supply dues payable by the applicant against consumer security deposit and /or recover the same in accordance with Law.

THAT I, Applicant shall be held responsible, if the contents of the undertaking/deceleration are proved false at any stage and I/We indemnify HPSEBL of any consequences arising out of release of electrical connection to my premises.

**Applicant**

**SELF VERIFICATION:**

I/We, the above named Applicant(s) do hereby verify that the content of undertaking/deceleration are true to the best of my knowledge and nothing material has been concealed therefrom.

Verified on .....

**Applicant**