

Himachal Pradesh State Electricity Board Limited

(A State Government Undertaking)

Process flow Document for applying to Online Electricity Connection

Online Electricity Connection:

Before applying the Electricity connection through Online mode, applicant need to keep ready Scanned Copy (file size <= 35kb) of Test Report, Crossed Non-Judicial Stamp Paper of Rs 10/-, Identity Proof Document, proof of Ownership, No Object Certificate (NOC) issued Town Planning, Municipal Corporation, Nagar Panchayat or other Urban Local Body of area.

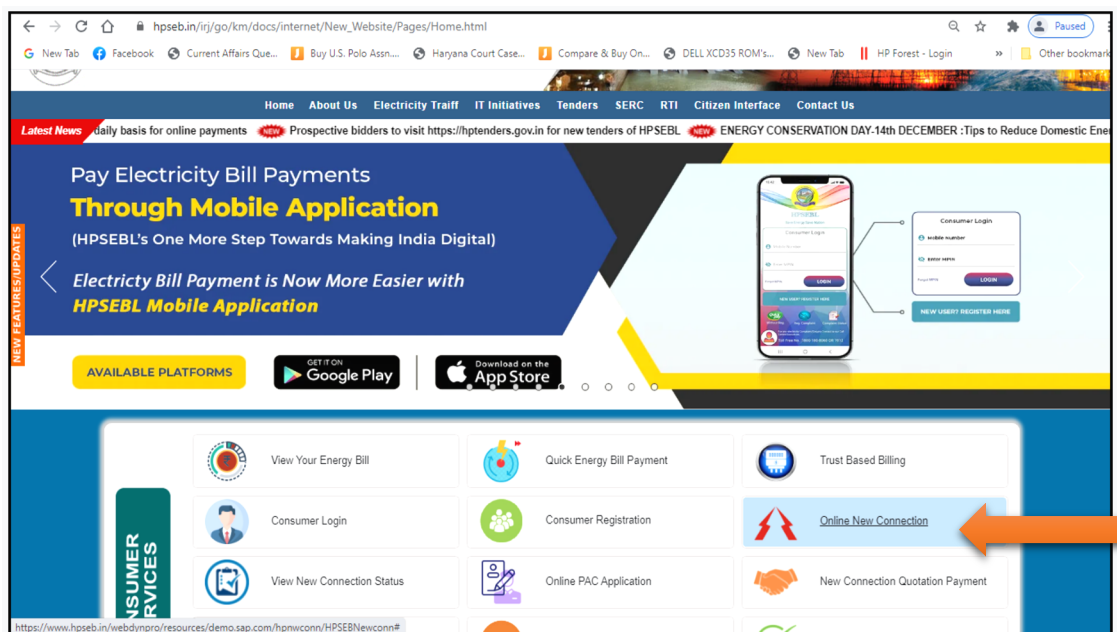
Identity Proof Document: PAN Card, Aadhar Card, Driving Licenses, Passport, Voter ID Card.

Ownership Proof Document: Revenue Papers for Land or Building or Premise, Sale Deed, Lease Deed,

No Objection Certificate: Issued by TCP/MC/NP/Others ULB.

Steps for applying the Online Electricity Connection

Step 1: Please visit the HPSEBL official website: www.hpseb.in, click on the tab Online New Connection.



Step 2: Choose the option Apply for New Connection, then select the Consumer type either Individual or Corporate as applicable.

Himachal Pradesh State Electricity Board

Online New Connection

Please choose proper option :

☒ Apply For New Connection
☐ Upload Required Document

BP Creation

Please Choose Consumer Type :

Individual BP
Corporate BP

Note: Individual Consumers are those consumers whose contract demand is less or equal to 100kVA and for such consumers, there is no need of Power Availability Certificate (PAC).

Corporate Consumers are those consumers whose contract demand is greater than 100kVA and for such consumers, Power Availability Certificate is required for availing the electricity connection.

Step 3: Select the option “Domestic” if the connection is required for Domestic purpose and “other than Domestic” for Commercial, Agriculture, Industrial in Connection Purpose Section.

Himachal Pradesh State Electricity Board

Online New Connection

Please choose proper option : ☒ Apply For New Connection ☐ Upload Required Document

BP Creation

Please Choose Consumer Type : Individual BP

Connection Purpose

Please Choose Purpose of Connection: Select

Domestic

Other than Domestic

New Service Connection Application Form

All (*) fields are Mandatory

Step 4: Applicant need to be filled the his or her name, father name, age, Witness Consumer ID, Name of licensed Contractor/wireman in General Data Section. Address Detail under Consumer Address Details Section, Witness detail & other account detail in Witness Detail & Detail of Other Connection Section respectively.

Himachal Pradesh State Electricity Board

Online New Connection

Please choose proper option : ☒ Apply For New Connection ☐ Upload Required Document

BP Creation

Please Choose Consumer Type : Individual BP

Connection Purpose

Please Choose Purpose of Connection: Domestic

General Data

New Service Connection Application Form

All (*) fields are Mandatory

Title : * Mr.

First Name of the Applicant : * TEST

Last Name of the Applicant : * 1

Father's Name : * ABC

BPL Consumer : * No

Witness Consumer ID : * 100002234492

Age: *

Adhaar NO(optional): 126545859674

Name of Licensed contractor/wireman

Approximate date for connection

Account No:		Other account Information
Customer Id:		
Category Of Supply:		
Witness Details		
Name Of The Witness		Witness Detail
Address Of Witness		
Witness Account No		
Consumer Address Details		
Locality Type :	* Rural	Address Information
Building Name :	Vill. ABC	
Street :	PO XYZ	
House No :	112	
Floor No :		
Flat/Set Number :		
Pincode :	* 123456	
City/Town/Village :		
Sub Division :	* MANDI SUB-DIVISION	
Mobile No. :	* 7018079922	
Email Id. :	* ravikantoffice999@gmail.com	
Landmark:		
District:		
MC/NP/TCP Area(Y/N)	* No	
Description of premises (No of rooms, floors, other area):		

Step 5: Applicant need to fill the itemwise load detail as per the detail available in Test Report in Selection of Load Section.

Load Item	Count	Load Item Type	Total Load		
POWER SOCKETS	0	1000		Add Row	Remove Selected Row
Total Connected load (kw) 0					

Supporting Document Upload

Choose File No file chosen Upload

Choose File No file chosen Upload

Load Item	Count	Load Item Type	Total Load		
POWER SOCKETS	1	1000		Add Row	Remove Selected Row
Total Connected load (kw) 0					

Supporting Document Upload

Load Item	Count	Load Item Type	Total Load		
POWER SOCKETS	1	1000	1	Add Row	Remove Selected Row
FAN-POINT(CEILING)	2	100	0.2	Add Row	Remove Selected Row
LIGHT POINTS (...)	2			Add Row	Remove Selected Row
Total Connected load (kw) 1.20					

Total Load

Step 6: Applicant need to upload the supporting documents like Test Report, Crossed Non-Judicial Stamp Paper of Rs 10/-.

Identity Proof Document: PAN Card, Aadhar Card, Driving Licenses, Passport, Voter ID Card (Anyone)

Ownership Document: Revenue Papers for Land or Building or Premise, Sale Deed, Lease Deed. Anyone of these documents as applicable.

NOC Document issued by Town Planning, Municipal Corporation, Nagar Panchayat or other Urban Local Body of area as applicable.

The screenshot shows the 'Supporting Document Upload' form. It has two main sections: 'General' and 'Identity/Ownership:'. The 'General' section has two checkboxes: 'Test report duly filled and signed by licensed Electrical contractor' and 'Crossed Non-Judicial Stamp paper of Rs 10/- attached with A&A from'. The 'Identity/Ownership:' section has a sub-section 'Identity Proof(any one)' with checkboxes for PAN, Aadhaar Card, Driving License, Passport, and Voter ID Card. Below this is 'Proof of Ownership within TCP/MC/NP/ other ULB areas' with checkboxes for 'Revenue Papers for Land/Building/Premises' and 'Sale deed'. To the right of each checkbox is a 'Choose File' button and an 'Upload' button. An orange arrow points to the first 'Choose File' button. Another orange arrow points to the 'Choose File' button for 'Aadhaar Card'. A large orange arrow on the right points to the 'Upload' buttons for the identity proof documents, with the text 'Upload anyone of these Document'. Another large orange arrow on the right points to the 'Upload' buttons for the ownership documents, with the text 'Upload anyone of these Document'.

Step 7: Applicant need to upload his or her signature image of size not more than 8kb.

Step 8: Applicant need to upload the Tariff Type by selecting the appropriate Tariff Category from dropdown in case applicant select the “Other than Domestic” in Purpose of Connection section initially. In case applicant choose Domestic, then here option of selection of Tariff Category will not appear. Thereafter, applicant need to fill the wiring Contractor Detail in Tariff and Wiring Contractor’s Detail Section.

The screenshot shows the 'Consumer Signature' and 'Tariff Type and Wiring Contractor's Details' form. The 'Consumer Signature' section has a text box for the signature and a 'Choose File' button. Below it is a green message 'Image Uploaded Successfully'. The 'Tariff Type and Wiring Contractor's Details' section has a dropdown for 'Tariff Type' and a 'Submit All above Details' button. Below this is a section for 'Wiring Contractor's Details' with fields for 'Contractor Name', 'License Class', 'License Number', 'Valid Upto', and 'Preferred Voltage(Kv)'. An orange arrow points to the 'Choose File' button. Another orange arrow points to the 'Wiring Contractor's Details' section, with the text 'Wiring Contractor Detail'.

After rechecking and confirmation of filled detail, applicant to hit the button “Submit all above detail”. Thereafter, system will generate A&A form and a reference no i,e Consumer ID for tracking the application status which will be communicated to the applicant through email and mobile no. However, option of downloading the A&A form is also appear after submission of online application.

