

**HIMACHAL PRADESH STATE ELECTRICITY BOARD LIMITED**  
(A State Govt. undertaking)



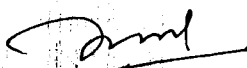
Registered office  
Number (CIN)  
GST No.  
Telephone Number  
Website address  
Email

Vidyut Bhawan, HPSEBL, Shimla-171004(H.P)  
U40109HP2009SGC031255  
HPSEBL 02 AACCH4894EHZB  
0177-2803600, 2801675 (Office), 2658984(Fax)  
[www.hpseb.com](http://www.hpseb.com)  
[cmd@hpseb.in](mailto:cmd@hpseb.in) & [directorfa@hpseb.in](mailto:directorfa@hpseb.in)

**MEMORANDUM**

On the recommendation of WTD's of HPSEB Ltd., held on 01.11.2018 the following candidates are hereby appointed as Junior Office Assistant (IT) purely on contract basis under Employment Assistance Scheme against direct recruitment quota and in relaxation of ban on direct recruitment as per the Clause-V (a) & (b) of the ibid scheme (whenever applicable) on the fixed amount equal to the minimum of the Pay Band plus Grade Pay of the post (i.e. Rs.5910 + Rs.1950 Grade Pay + 100% enhanced Grade Pay only) per month in the Pay Band of Rs.5910-20200 + Rs.1950 Grade Pay. The appointees are directed to report for duty in the respective offices of their posting as shown against their name(s) within the prescribed time subject to the acceptance and fulfillment of the specific terms and conditions:-

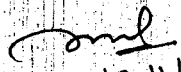
Sr. No.	Name S/Sh./Ms.	Father's/Husband's Name Late S/Sh.	D.O.B	Address	Name of office where posted
1.	Rishav (son)	Ravinder Singh (ALM)	5.2.95	Village Narghota P.O. Sudher, Tehsil Dharamshala Distt. Kangra.	Elect. Sub Divn. No-I Dharamshala under Elect. Division, Dharamshala.
2.	Lachi Ram (son)	Balak Ram (T/Mate)	27.11.84	Village Kufri P.O. Bharana Tehsil Theog Distt. Shimla.	Elect. Sub-Divn. Matiana under Elect. Divn. Theog.
3.	Rakesh Kumar (son)	Bal Krishan (L/Man)	12.11.88	Village Behar Bithal P.O. Thathal Teshil. Amb Distt. Una.	Elect. Sub Divn. Chowkiminar under Elect. Divn. Amb.

  
19.11.18

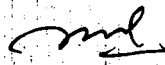
4.	Kamlesh Kumar (son)	Alam Chand (ALM)	15.8.93	Village Baila P.O. Janjehli Tehsil Thunag Distt. Mandi.	Elect. Sub Divn. Janjehli under Elect. Divn. Gohar.
5.	Jaswant Kumar (son)	Ramesh Kumar (F/Man)	27.3.85	Village Lahar P.O. Dugha Tehsil Hamirpur Distt. Hamirpur.	Elect. Sub Divn. Lambloo under Elect. Divn. Hamirpur.
6.	Anju Bala (Wife)	Amar Singh (L/Man)	3.12.87	Village & P.O. Sapouri Tehsil Amb Distt. Una.	Elect. Sub Divn. Amb under Elect. Divn. Amb.
7.	Ashu Syal (son)	Suresh Kumar (L/Man)	24.4.99	Village Rakkar P.O. Jalari Teshil Nadaun Distt. Hamirpur.	Elect. Sub Divn. Jawalamukhi under Elect. Divn. Nadaun.

**TERMS AND CONDITIONS:**

1. The appointment initially shall be purely on contractual basis for a period of **One Year** from the date of joining the post, which contract could be extended further depending upon requirement of the services of such appointee and recommendation by Head of office about his/her performance, requirement of work and conduct on the job. However, his/her services may be terminated even prior to the completion of contract period by issuing of one month notice or payment of one month wages in lieu of the notice, if his/her services are not required due to non-availability of work for which principle of first come last go shall be followed. His/Her services may also be terminated during the contract period if his/her conduct and performance is not found satisfactory for which notice with due opportunity of being heard shall be given.
2. He/She will acquire their one year diploma, in Computer Science/Computer Application/Information Technology from a recognized University/Institution within two (2) years of appointment, otherwise his/her services shall not be regularized.
3. His/Her age at the time of his joining the post should neither be less than 18 years and not more than 45 years. Relaxation in upper age limit shall however be allowed by 5 years in case of Scheduled Casts/Scheduled Tribe.


  
19.11.18

4. His/Her appointment will be subject to the production of Medical Certificate of fitness from the Medical Officer of the Government Hospital.
5. The appointment shall further be subject to terms & conditions of attached form of Contract/agreement bond (Annexure-I) annexed herein which is to be executed between the candidate and the HPSEB Ltd. (Appointing Authority) on stamp paper valuing Rs.5/- only duly attested.
6. He/She should give a declaration that he/she has got only one living spouse or is an unmarried.
7. He/She should produce a certificate of approved character from the concerned Sub Divisional Magistrate / Tehsildar and Naib Tehsildar or a Gazetted Officer known to his/her for the last three years before he/she joins the post.
8. He/She will furnish a declaration in writing that he/she has not been prescribed from the Govt. Service and has not been dismissed from any Institute under the Govt.
9. He/She will have to take an oath and undertaking in writing that he/she will not leak-out any official information.
10. He/She is required to produce all original certificates viz. non-employment certificate(in the name of deceased wife/qualification certificates/ Himachali Bonafide certificate, SC/ST/OBC etc. in support of his/her qualification, age and belonging to any reserved class at the time of joining the post.
11. He/She will have to serve anywhere where the HPSEB Limited has its office(s).
12. He/She will be required to take an oath/affirm on the following form.  
I \_\_\_\_\_ do swear/solemnly affirm that I will be faithful and bear true allegiance to the Constitution of India as by law established and that I shall carry out my office duties with loyalty, honesty and with impartiality.
13. In case he/she is willing to accept this offer of appointment on contract basis on the terms and conditions indicated above. He/she should report for execution of Agreement as well

  
19.11.18

as for duty at the station of his/her posting immediately, but not later than 30 (thirty) days from the date of issue of this offer failing which in default whereof the offer shall be automatically stand cancelled/withdrawn and the candidate will have no right to claim it and next candidate of waiting panel shall be appointed.


Registered.  
All the above named  
Incumbents/candidates.

  
(Ram Kumar Gautam)  
Executive Director (Pers.),  
H.P.SEB Ltd., Vidyut Bhawan,  
Shimla-171004.

NO: HPSEBL (SECTT)/NGE/6-2/2018:-66891-910 Dated: 20-11-18

Copy forwarded for information and necessary action to:-

1. The Chief Engineer (OP) North Dharamshala/ South Shimla/ C.Z. Mandi
2. The Chief Accounts Officer, HPSEB Ltd, F&A Wing, Shimla-4.
3. The Sr. Executive Engineers, Elect. Division, HPSEB Ltd., Dharamshla, Theog Amb, Gohar, Hamirpur, & Nadaun. The date of joining of the candidate may be intimated to this office for record. All the certificates may be properly checked before the candidate is allowed to join the post and the record of the same be kept in safe custody. Attested copies of the certificates may also be obtained from the candidate and sent to this office immediately on joining for record. The specimen proforma of contract/Agreement enclosed herewith.
4. Supdt.-I of NGE Section.
5. Officer Order/Guard file.

  
(Ram Kumar Gautam)  
Executive Director (Pers.),  
H.P.SEB Ltd., Vidyut Bhawan,  
Shimla-171004.