



HIMACHAL PRADESH STATE ELECTRICITY BOARD LIMITED
(A State Government Undertaking)

Registered Office : Vidyut Bhawan, HPSEBL, Shimla-171004 (H.P.)
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Sales Circular No.2/2020

No. HPSEBL/ CE (Comm.)/S-4/Vol-IV/2020-21-12528-628 Dated: 13-01-2021

To

1. The Chief Engineers (Op.), South/ North/ Central Zone, HPSEBL, Shimla/ Dharamshala/ Mandi.
2. All the Dy.CEs/ SEs, Operation Circles under HPSEBL.
3. All the Addl. SEs/ Sr. Executive Engineers, Operation, Electrical Divisions under HPSEBL.

Subject:- Business Reforms Action Plan under Ease of Doing Business- Application for electricity connection through online mode thereof.

Sir,

Govt. of India has taken various initiatives for ease of doing business in the Country and has made various recommendations for the States to amend the rules and regulations and to simplify the procedures with emphasis to the online applications without physical touchpoint including online demand generation and payment etc in respect of electricity connections as under:-

- i) Implement a system that allows online application submission, payment and tracking of status without the need for a physical touch point for document submission for new electricity connection and mandate that all applications are submitted online.
- ii) Design an online system for e-payment of bills on the portal of the Discoms.

The application for accepting online electricity connection and issuance of PAC applications has been developed by IT Cell of HPSEBL under SAP-ISU Billing software and is operational now. In order to comply with the recommendations of Govt. of India for online applications and in view of less or no response by any applicants to apply through online mode, the competent authority has decided to make the online applications mandatory in compliance to Ease of Doing Business recommendations.

The consumer can apply online through HPSEBL website www.hpseb.in by clicking on online new connection tab and filling the requisite inputs and uploading the scanned copy of the relevant documents. In case the consumer visits the sub-division with hard copy of the application form and has not applied through online mode, the respective sub-division is required to fill the form on behalf of the consumer initially and upload the scanned copy of the application and requisite documents.

All precautions need to be taken to minimize/eliminate any difficulty in adopting only online mode of sub-mission of application by the respective Sub-Divisions and necessary training may be imparted to them by IT Cell in order to ensure compliance.

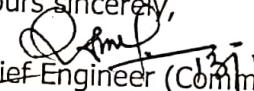
The concerned Sub-Division, Division and Circle should not process the PAC cases or load sanction cases through physical files system. The application is to be submitted electronically with detailed recommendations and documents required to sanction /issue PAC. The sanctioning authority should sanction the load/issue the PAC through online
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system by logging to their user IDs allotted to them by IT Cell. The respective sanctioning authorities are required to upload their digital signature through IT Cell in case not done earlier. In case of any difficulty either in submission of application or sanction etc. the IT Team may be consulted. The agreement on A&A form alongwith Stamp paper of requisite amount shall be signed by the consumer before the release of load which can either be given by consumer at the time of field inspection or through post and the concerned Sub-Division should ensure to get it signed by the respective sanctioning authority. The signed copy of the agreement by both party must also be uploaded in the application for digital record of the consumer case file apart from maintaining the record as per prevalent practice.

Necessary steps need to be taken by all the field offices in consultation with IT Cell to implement the ease of doing business recommendation and also to ensure that it may not cause any inconvenience to the general public. The telephone numbers and email address of the IT Cell Technical support need to be mentioned in the online application at suitable place so that applicant can contact the technical team in case of any problem being faced in filling the data or uploading the documents.

The above instructions may be followed in letter and spirit.

Yours sincerely,


Chief Engineer (Compt.),
HPSEBL, Vidyut Bhawan,
Shimla-4


Copy forwarded to the following for information and necessary action :-

1. The Addl. Chief Secretary/ Principal Secretary (MPP & Power) to the Govt. of H.P., Shimla-2.
2. The Director of Industries, H.P., Shimla-1.
3. The Secretary, HPERC, Aayog Bhawan, Block No. 37, SDA Complex, Kasumpti, Shimla-9.
4. The Chief Electrical Inspector, H.P. Govt., Block No. 29, SDA Complex, Shimla-171009.
5. The Executive Director (Personnel), HPSEBL, Vidyut Bhawan, Shimla-4.
6. The Secretary, H.P. Electricity Ombudsman, Sharma Sadan, Behind Keonthal Commercial Complex, Khalini, Shimla-2.
7. The Secretary, Consumer Grievances Redressal Forum, Kasumpti, Shimla-9.
8. The Chief Accounts Officer, F&A Wing, HPSEBL, Vidyut Bhawan, Shimla-4.
9. The Chief Audit Officer, F&A Wing, HPSEBL, Vidyut Bhawan, Shimla-4.
10. The Superintending Engineer (Enf. & EA)/ Superintending Engineer (Tariff & SERC) in this office.
11. The Superintending Engineer (IT) in this office to upload the same in the HPSEBL official website. It may also be ensured that the system for online application is ready for user to submit the application online and process flow for the HPSEBL field units to sanction the load /issuance of PAC through online mode. He is requested to direct the concerned to keep in touch with the field units for day to day problems which they may initially face and to impart suitable training to the subdivision staff to implement the online application module so developed. The telephone numbers and email ID of technical team be mentioned in the form.
12. The Resident Audit Officer, HPSEBL, Shimla-4.

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13. The Dy. Secretary (Law), HPSEBL, Shimla-3.
14. The Addl. Secretary-cum-PS/ Sr. PS to MD/ Directors for kind information of MD/ Directors.
15. The BBN Industries Association(BBNIA), C/o Single Window Clearance Agency, Industrial Area Baddi, Distt. Solan, H.P.
16. Parwanoo Industries Association, HPCED Building, Deptt. of Industries Complex, Sector-1, Parwanoo, Distt. Solan.
17. Kala Amb Chamber of Commerce and Industries(KACCI), Trilokpur Road, Distt.Sirmour-HP.
18. Himachal Chamber of Commerce & Industry, C/o Goel Diesel Service, Bhuppur, Paonta Sahib, Distt. Sirmour-HP-173025.
19. District Industries Association, Una, Himachal Pradesh, 94, Industrial Area, Mehatpur, Distt. Una-174315.
20. Nalagarh Industries Association, C/o Member Secretary, SWCA, Nalagarh, Distt. Solan-HP-174101.
21. Steel Manufacturers' Association, Trilokpur Road, Kala Amb, Distt. Sirmour-HP-173030
22. Mehatpur Industries Association, C/o Spatia Chemicals, 76-77, Industrial Area, Mehatpur,Distt. Una-HP.
23. Haroli Block Industrial Association, Tahliwala, Distt. Una-HP.
24. Bathu -Bathri Industries Association, Tahliwala, Distt. Una-HP.
25. Amb Sub-Division Industries Association, Karlui, Distt. Una-HP.
26. Guard file.


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Chief Engineer (Comm.),
HPSEBL, Vidyut Bhawan,
Shimla-4