



**HIMACHAL PRADESH STATE ELECTRICITY BOARD LIMITED**  
(A State Govt. Undertaking)

No. HPSEB (Sectt.)/CESO/CMP-FA/Vol-XI/13- 564-680. Dated: 25/04/2013.

To

M/s Him Productive Institute of Education,  
Thakur Niwas Near Auckland Hotel,  
Lakkar Bazar,  
Shimla-1.


**Subject:** Rescheduling of data digitization work (Tally-9) under ERP project .

**Reference:** This office LoA no. HPSEBL (Sectt.)/CESO/CMP-FA/Vol IV/11- 6180- 6316 dated 21.10.2011 and HPSEBL (Sectt.)/CESO/CMP-FA/Vol IV/12- 7658-7768 dated 02.02.2013.

Dear Sirs,


Please refer to this office LoA under reference vide which the data digitization work is in progress at 105 locations of HPSEBL under ERP Project. The data digitization work is being rescheduled for the complete locations due to delay in ERP implementation. In this regard you are requested to stop the work at all the 105 no. of locations after 30/04/2013 till revised schedule which is being submitted to you in due course of time. Further, you are also requested to submit the verification reports of the work done as per the format attached as **Annexure-'A'**, to this office before 31/05/2013 and no reports will be entertained in this office after the said date.

DA: As Above

  
O/o Deputy Chief Engineer (IT),  
Chief Engineer (SO&P),  
HPSEB Ltd, Vidyut Bhawan,  
Shimla-4.

Copy for information and necessary action is forwarded to:-

1. All the Chief Engineers in HPSEB Ltd., with the request to stop the subject cited work after 30/04/2012 till revised schedule and the verification reports of already assigned work be submitted as per actual work done and reason for delay in submitting the reports may also be mentioned.
2. Managing Director Beas Valley Power Corp. with the request to stop the subject cited work after 30/04/2012 till revised schedule and the verification reports of already assigned work be submitted as per actual work done and reason for delay in submitting the reports may also be mentioned.
3. All the SEs in HPSEB Ltd., with request to intimate all the offices under your jurisdiction, to ensure that the subject cited work be stopped after 30/04/2012 till revised schedule and the verification reports of already assigned work be submitted as per actual work done and reason for delay in submitting the reports may also be mentioned.
4. To all the incharges of 105 locations

  
O/o Deputy Chief Engineer (IT),  
Chief Engineer (SO&P),  
HPSEB Ltd, Vidyut Bhawan,  
Shimla-4.

## VERIFICATION REPORT

### **Implementation of Handholding process under Digitization of Financial/Personal Data using Tally.ERP 9 in HPSEBL for implementation of ERP Project**

This has reference to the Digitization of Financial/Personal Data project being implemented on Tally.ERP 9 and executed in our organization. We hereby confirm that representative of M/S Him Productive Institute of Education has completed Handholding Process for the month of \_\_\_\_\_.

We confirm that the above handholding work has been completed before 30/04/2013 and we are satisfied with the work done under Handholding Process and also verify the same which is as following:

1. Trial Balance Prepared Up To :

Please specify the reason for delay (after 10/05/2013) in submitting verification report, if any:

Date:

Seal & Signature

Place: