

**HIMACHAL PRADESH STATE ELECTRICITY BOARD LIMITED***(A State Govt. undertaking)*

Registered office VidyutBhawan, HPSEBL, Shimla-171004(H.P)
Number (CIN) U40109HP2009SGC031255
GST No. HPSEBL 02 AACCH4894EHZB
Telephone Number 0177-2803600, 2801675 (Office), 2658984(Fax)
Website address www.hpseb.com
Email cmd@hpseb.in

OFFICE ORDER

The Himachal Pradesh State Electricity Board Limited has decided to adopt the instruction contained in the letter No.Per(AP-B)B(15)-1/2025 dated 23rd April, 2025 circulated by the Joint Secretary (Personnel) to the Government of Himachal Pradesh, regarding **“Regarding annual exam schedule/ calendar on a fixed date in respect of the examinations being conducted by the Himachal Pradesh Public Service Commission (Copy enclosed) shall also be applicable in the HPSEBL in toto.**


Executive Director (Pers.),
HPSEBL, VidyutBhawan,
Shimla-4.

No.HPSEBL(SECTT)R&E/Govt.Instt./25-26- 29629-829 Dated:- 21-7-25
Copy of above is forwarded to the following for information and strict compliance please.

1. The Special Secretary (Power) to the GoHP with reference to his office letter No. MPP-F(10)-36/2024 dated 27th May, 2025.
2. All the Chief Engineers in HPSEBL) ,I/C (M.D .BVPCL, Jogindernagar, District Mandi(H.P.).
3. The Chief Accounts Officer / Chief Auditor, HPSEBL, Shimla-4.
4. All the Superintending Engineers in HPSEBL.
- ✓ 5. The Superintending Engineer (IT), HPSEBL, Shimla-4, for uploading the above order on the Board's Website .
6. All the Sr.Executive Engineers / Resident Engineers in HPSEBL.
7. The Special Private Secretary/ Sr.PS/ PS/ PA to the worthy Chairman/ Managing Director/ Directors/ Executive Director (Pers.) in Board Secretariat HPSEB.
8. All the Under Secretary in the Board's Sectt.
9. The Company Secretary, HPSEBL, VidyutBhawan, Shimla-4, for information please.
10. All the Section Officer in the Board's Sectt.
11. Guard file of this section.

DA/As above


Executive Director (Pers.),
HPSEB. Ltd. VidyutBhawan,
Shimla-4.

56260405 (8)
03-05-25

No. Per (AP-B) B (15)-1/2025
Government of Himachal Pradesh
Department of Personnel (AP-II)

From

The Chief Secretary to the
Government of Himachal Pradesh

To

✓ All the Administrative Secretaries to the
Government of Himachal Pradesh
Shimla-171002.

Dated: Shimla-171002, the rd 23 April, 2025

Subject: Regarding annual exam schedule/ calendar on a fixed date in respect of the examinations being conducted by the Himachal Pradesh Public Service Commission.

Sir/ Madam,

I am directed to invite your attention to the subject cited above and to say that it has brought to the notice of the Government by the H.P. Public Service Commission that the Departments submit their requisitions at their own convenience to the Commission throughout the year, which leads to delays in planning and scheduling exams, inefficient resource allocation, duplication of efforts and unnecessary expenditures, lack of transparency and coordination among departments and inconvenience to candidates, who face uncertainty regarding exam schedules. Calculating annual requirements doesn't require specialized knowledge or expertise and retirement dates are well-known in advance, and efforts being made in preparing pension papers for retiring employees can be leveraged to prepare timely requisitions for the Commission. It has also learnt that adopting a proactive approach, scheduling and publishing annual examination calendar on a fixed date has enhanced the efficiency. The strategic move made by the other States has yielded remarkable results and it has considered imperative to share this best practice in the HPPSC. The advantages of calendar on a fixed date are enhanced efficiency, predictability and transparency, effective resource management, alignment with government needs and enhanced government credibility.

2. Timely receipt of requisitions will enable the Commission to craft a thoughtful schedule, considering all these factors and cater to the needs of youth from every corner of the State, instilling in them a sense of confidence and inclusivity, reassuring them that their needs matter.

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3. After considering the matter, the State Government has decided to establish a deadline for all administrative departments etc. to forward their annual requisitions, including vacancies that will arise during the year. December 31st is designated as the deadline for departments to submit their requisitions. The Commission will then finalize and publish the schedule by January 15th of every year. The requisitions received after 31st December shall be carried forward to subsequent year, meaning thereby that these have to wait for one clear year to get advertised. Upon receiving the requisitions, the Commission will create a schedule, taking into account factors such as the type of exam (1, 2, or 3 tier), number of vacancies, and expected number of candidates. For instance, the Commission prefers to schedule popular exams like HPAS in April/May, when all parts of the state are accessible, and examination centers can be set up in every district, facilitating easy access for candidates. With this practice while youths will be aware of yearly schedule well in advance to practice and the supporting department such as police and District administration will be able to allot/ use resources most efficiently.

4. The above decision of the Government may be adhered to seriously to the specified timelines.

Yours faithfully,



(Balbir Singh)

Joint Secretary (Personnel) to the
Government of Himachal Pradesh

Phone No. 0177-2880851

email ID: persbr2-hp@nic.in

Endst. No. Per (AP-B) B(15)-1/2025 Dated: Shimla-171002, the April, 2025

A copy is forwarded to the Secretary, HPPSC, Nigam Vihar, Shimla-171002 w.r.t. D.O.No. SPS/Chairman-HPPSC-2024-32 dated 25.07.2024 from Capt. Rameshwar Singh Thakur, IPS (Retd.) Chairman, HP Public Service Commission for information. It is requested to apprise the Chairman accordingly please.

Joint Secretary (Personnel) to the
Government of Himachal Pradesh

No. MPP-F(10)-36/2024
Government of Himachal Pradesh
Department of MPP & Power

E-Mail

From

The Secretary (Power) to the
Government of Himachal Pradesh.

To

1. The Director (Energy),
Multistorey Parking, Second floor, Tutikandi, Shimla-05
2. The Managing Director,
HPSEBL, Vidyut Bhawan, Shimla-04.
3. The Managing Director,
HP Power Corporation Ltd., Himfed Building, BCS,
New Shimla.
4. The Managing Director,
HP Power Transmission Corporation Ltd.,
Himfed Building, Panjri near old MLA Quarters,
Tutikandi, Shimla
5. Managing Director
HPSLDC, Totu, Shimla-171011
6. The Chief Electrical Inspector,
Block No. 29 SDA Complex, Kasumpti, Shimla-09.
7. The Secretary,
HPERC, Vidyut Aayog Bhawan,
Block No. 37. SDA Complex, Kasumpti, Shimla-09.

Dated, Shimla-2 the 27 May, 2025

Subject:

Regarding annual exam schedule/ calendar on a fixed date in respect of the examinations being conducted by the Himachal Pradesh Public Service Commission.

Sir,
I am directed to enclose herewith a copy of letter No. Per (AP-B) B (15)-1/2025 dated 23-04-2025 received from the Joint Secretary (Personnel) to the Government of Himachal Pradesh, on the subject cited above and to request you to look into matter and take further necessary action accordingly.

Yours faithfully,

(Arindam Chaudhary)
Special Secretary (Power) to the
Government of Himachal Pradesh.
May, 2025

Endst No. as above
Copy is forwarded to the Joint Secretary (Personnel) to the Government of Himachal Pradesh w.r.t. his letter mentioned as above for information please.

R & E Dairi No. 45

Date 6-6-25

(Arindam Chaudhary)
Special Secretary (Power) to the
Government of Himachal Pradesh

Dy. 46

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