HIMACHAL PRADESH STATE ELECTRICITY BOARD LTD.
"A STATE GOVT. UNDERTAKING"

No. HPSEBL/F&A/Mon.Acc./Comp-I/ 1016-1106 Dated: 23/11/2021
To

The Chief Engineer (ES),
HPSEBL, Hamirpur (H.P.)

The Chief Engineer (Gen.),
HPSEBL, Sundernagar (H.P.)

All the Dy. CE/ Superintending Engineers,
(OP) Circle in HPSEBL.

Sub:- **Finalization & submission of monthly accounts on due dates.**

During the scrutiny of Trial balance in respect of your accounting Units ending 30.09.2021, the following shortcomings/irregularities have been noticed.

1. In most of the Units, it has been observed that opening balances under Capital Works in Progress (CWIP) have been uploaded in SAP on go live date in respective GLs only. The WBS against which the expenditure has incurred are prepared in SAP ERP. Due to which, it will be very difficult to this office to identify the W.B.S./scheme wise expenditure and is require to be bifurcated accordingly.

2. The expenditure booking under Capital/Revenue head of accounts is still lying under the Consumption a/c under head 71 & 73 which is required to be transferred to Capital and Revenue heads 14 & 74 before every month as per the instructions already given.

3. There is Nil Capitalization of capital works into assets during the 1st six month of FY 2021-22 in SAP (ERP). As the expenditure under Capital works in progress accounts has been accumulated to the tune of Rs.1800 cr Company as a whole as on 30.09.2021, which seems that the fields units are not capitalising the works completed and put to use as on date. In this context, it is reiterated that due to non-

IT Sec. HPSEBL, Shimla-4

Sr. Asst.

capitalisation of completed and put to use works by the fields Units, the Company is not is a position to take the benefit of depreciation and repair & maintenance of these assets through ARR, which are effecting the liquidity of the HPSEBL very badly. Therefore the competed and put to use works are require to be capitalised in SAP ERP every month by each units and it may be ensured that up to the 31.03.2022, there should be NIL completed and put to use works under GL 14- Capital work in progress account.

4. There is a huge miss match in the figures of revenue assessment, realization and closing balances appearing in trial in SAP (ERP) and ISU billing as on 30.09.2021, which is required to be settled every month and as on 31.3.2022, the difference should be nil in both set of accounts i.e ERP and ISU billing.

5. It has been observed that there are huge negative balances under Bank GLs of S/Divisions/Divisions under your control. It is advised to direct the concerned Units under your control to look into the same and ensure that the bank reconciliation should be done properly and the accounting of excess credit/outstanding cheques may be done on monthly basis to ensure the proper classification of every receipt/expenditure. Responsibility should be fixed, in case any of the office is not accounting for such transactions every month and action should be taken as per the instructions already issued from worthy MD in this regard.

6. The advance payment made to the Contractors/suppliers by the divisions under your control have not been cleared so far.

7. Rectification of negative balances appearing under various heads of accounts under current assets and liabilities specifically under GL 22.2 require to be adjusted every month.

8. Non transfer of full amount to head office as per instructions issued from time to time under heads 27101 to 103, 28.261 to 263, 28.361to 363, 44.110,120,130 & CPF balances under GL 57.120,170, 57.180 &

181. 28.621 to 28.624.The instructions issued in this regards shall be implemented in true spirit.

In view of above, it is requested to direct the Sr Executive Engineers in Divisions, SDOs in Sub-Divisions, AOs/AAOs of accounting units and Supdt. (D/A)/JoA (Accounts) in Divisions under their administrative control to ensure to scrutinise the accounts periodically and ensure the correctness of data related to accounts in respect of their offices.

Yours faithfully

Chief Accounts Officer,
F&A wing HPSEBL,
Shimla-04.

Copy to the following for information and n.a. please:

1. Chief Engineer (Central Zone) Mandi, Chief Engineer (North) D/ Shalla and Chief Engineer (OP) South Shimla for importing the necessary directions to subordinate offices for compliance of instructions issued in this regard from time to time.
2. The Superintending Engineer (IT), HPSEBL, Shimla for information with request to upload the same on the web of HPSEBL.
3. All the Sr AO/AOs in F&A Wing for necessary action.
4. The AO in in Gen and ES Wing of HPSEBL.
5. All the AAO in OP circle of HPSEBL for compliance and regular monitoring of the above shortcomings.

Chief Accounts Officer,
F&A wing HPSEBL,
Shimla-04.