



HIMACHAL PRADESH STATE ELECTRICITYBOARD LIMITED (A State Govt. undertaking)
Registered office Vidyut Bhawan, HPSEBL, Shimla-171004(H.P.)
C I N U40109HP2009SGC031255
GST No. 02AACCH4894EHZB
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"OFFICE ORDER"

The Himachal Pradesh State Electricity Board Limited is pleased to approve the amendments in the HPSEBL's Delegation of (Financial, Administration AND HR) Powers, 2024.

- I. These amendments may be called as HPSEBL's **2nd Amendments** in Delegation of (Financial, Administration AND HR) Powers, 2024.
- II. These amendments shall come into force from the date of issuance of this office order.
- III. In HPSEBL's Delegation of (Financial, Administrative and HR) Power, 2024 following shall be amended:-
 1. IN chapter V, **(GUIDELINES FOR EXERCISING THE DELEGATION OF POWERS CONCEPT, INTENT, PURPOSE AND TERMS OF DELEGATION)** OF S.NO 40 ANNEXURE -I&II OF PAGE NO. 33 & 34 shall be substituted as under:-

CONSTITUTION OF TENDER COMMITTEES FOR PROCUREMENT ANNEXURE-I				
S. No.	Level of Committee	Comprising following of	Functions in committee	Remarks
1.	MD Level	Director (Finance)	Member	As deemed fit by the MD any committee may be constituted based on the tender.
		Concerned Director	Member	
		Chief Engineer (MM)	Member Secretary	
		Chief Engineer concerned	Special Invitee	
2	Director Level	Director (concerned)	Member	Prior approval from F&A Wing shall be obtained. C.E. (OP) will only be the member in respect of purchase of decentralized items concerned and shall be a special invitee only in respect of the purchases of decentralized items.
		C.E.(Concerned)	Member	
		C.E.(MM)	Member Secretary	
		CAO	Member	
3	C.E. Level	C.E.(Concerned)	Member	* If the case pertains to the C.Es. Other than CE (MM) for the purchase above Rs. 2. Lakh
		Sr. XEN(Works)	Member Secretary	
		Sr. A.O/AO	Member	
		Sr. Xen. From o/o CE(MM)	Member*	
4	S.E. Level	S.E.(Concerned)	Member	--
		Sr. Xen. (Concerned)	Member	
		AAO	Member	
5	Sr. Xen. Level	Sr. Xen Concerned	Member	--
		AE(Works)/AE of the Sub-Division where division is situated, in case AE (Works is not available)	Member	
		Supdt. (D/A)	Member	

Note: - The Chairman has over-riding Administrative Powers to constitute any committee as deemed fit in public interest.

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CONSTITUTION OF TENDER COMMITTEES FOR TURNKEY WORKS			
			ANNEXURE-II
S.No	Level of Committee	Comprising of following	Functions in committee
1	MD Level	Director (F&A)	Member
		Concerned Director	Member
		CE(MM)	Member Secretary
		CE(Concerned)	Special Invitee
2	Director Level	Director(Concerned)	Member
		CE(Concerned)	Member
		CE(MM)	Member Secretary
		CAO	Member
3	C.E. Level	CE(Concerned)	Member
		Sr. XEN (Works)	Member Secretary
		SE(Concerned)	Member
		AO (F&A) Wing, AAO may be allowed for opening of E- Tender; where AO is not posted. However in negotiation AO will be member	Member
4	S.E. Level	SE(Concerned)	Member
		Sr. XEN (Works of CE office)	Member*
		Sr. Xen. concerned	Member
		AAO	Member
		Note:- Sr. XEN (Works) of CE office shall be the member in r/o the works with award amount above Rs. 50.00 Lakh Only	
5	Sr. Xen. Level	Sr. Xen. (Concerned)	Member
		AE (Works)/AE of Sub-Division where division is situated, in case AE (Works) is not available	Member
		Supdt. (D/A)	Member

Note: - The Chairman has over-riding Administrative Powers to constitute any committee as deemed fit in public interest.

2. In Section-1, (ADMINISTRATIVE APPROVAL (Administrative Approval and Expenditure Sanction to Approval in Capex Plan by HPERC and Annual Plan by BOD) in S.NO 1(ii) PAGE NO. 35 shall be substituted as under:-

Section-I			
Delegation of Financial Power (DOFP) -2024			
Name of Power	Authority to whom Delegated	Extent of Power	
		Capital Works	Revenue Works
To accord the administrative approval in respect of minor capital works other than the construction of building for which no specific funding arrangement is tied but are otherwise required to be executed in the exigencies of works subject to prior budgetary provisions	Chairman	Rs. 15.00 Crore	Nil
	MD	Rs.5.00 Crore	Nil
	Directors(OP)/(Tech) / (Civil)	Rs. 3.00 Crore per Zone/Wing PA	Nil
	CEs(OP)/(ES)/(GEN) / (PCA)	Rs. 30.00 Lac per case up to Rs. 2.00 Crore PA	Nil
Note: The detailed estimate shall not exceed Rs. 30.00 lac in each case in respect of Operation, PCA, ES & Generation wing. The works proposed shall be completed within the same financial year. CEs shall exercise their powers after approval from the concerned Director within the 'Allotted budget per Wing Per Annum.			

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3. IN SECTION-III, DELEGATION OF POWERS ADMINISTRATIVE FUNCTIONS) in PAGE NO. 96 SHALL BE SUBSTITUTED AS UNDER:-

S. No.	Subject Matter of Delegation	Officers to whom Powers Delegated	Extent of Power
10.	Administrative approval for Leasing/hiring of Vehicles including approval of fleet strength	WTDs	Full Power Note:- Proposal Involving engagement of vehicles in relaxation of the existing fleet strength shall be placed before the Whole Time Directors for Considerations
		CEs Concerned	The Concerned CEs (Operation/Generation/Electrical system) shall be authorized to engage/hire and dispose of the vehicle as per entitlement, in accordance with Government guidelines, rates approved by the concerned Deputy Commissioner and upon completion of the all codal formalities in the following circumstance i. The existing Government vehicle has been condemned ii.) The existing Tender for the vehicle has expired /completed

This is issued with the approval of Competent Authority of HPSEBL.

Harish Sharma
**Chief Accounts officer,
F&A Wing, HPSEBL,
Shimla-4.**

No. HPSEBL/DOP/-2025- 3329- 3509

Dated: 03/12/2025

Copy To:-

1. The Spl. Pvt. Secretary of the Chairman, HPSEBL, Shimla-02 for information of Hon'ble Chairman.
2. The SPS/PS to the Managing Director, HPSEBL, Shimla-04.
3. The SPS/PS to the Directors (Fin. & Pers.) of HPSEBL Shimla-04.
4. The SPS/PS to the Directors (OP & Tech.) of HPSEBL Shimla-04
5. The Executive Director (Pers.), HPSEBL.Shimla-4
6. All the Chief Engineers, HPSEBL.
7. All the Superintending Engineers, HPSEBL.
8. All the Sr. Executive Engineers, HPSEBL.
9. MD, Beas Valley Power Corporation Ltd. for implementation of these powers in Beas Valley Power Corporation Limited.
10. The Company Secretary, HPSEB Ltd., Shimla-4.
11. The Superintending Engineer (IT), HPSEB Ltd., Shimla-4 for uploading the same in the website of HPSEB Ltd.
12. All the Sr. AO's/AO's, F&A, Wing, HPSEBL, Shimla-04.

Harish Sharma
**Chief Accounts officer,
F&A Wing, HPSEBL,
Shimla-4.**