



HIMACHAL PRADESH STATE ELECTRICITY BOARD LIMITED

(A State Govt. undertaking)

Registered office Vidyut Bhawan, HPSEBL, Shimla-171004(H.P.)
Corporate Identity Number U40109HP2009SGC031255
GST No. HPSEBL 02 AACCH4894EHZB
Telephone Number 0177-2803600, 2801675 (Office), 2813563 (Fax)
Website address www.hpseb.in
Email md@hpseb.in & dif@hpseb.in



Endst. No. HPSEBL (SECTT)/R&E/COVID-19/2021 - 4090-310 dated:- 19-4-21

Copy alongwith a copy of letter No. SML-ADM(L&O)/COVID-19-540-49 dt. 21-03-2021 cited above is forwarded for information and strict compliance to :-

1. All the Chief Engineers in HPSEB Ltd.(i/c M.D BVPLC) Jogindernagar.
2. The Chief Accounts Officer/Chief Auditor, F&A Wing HPSEB Ltd., Shimla-4.
3. All the Superintending Engineers in HPSEB Ltd.(i/c SE-IT) ✓
4. The Land Acquisition Officer, HPSEBL Mandi/Shimla.
5. The Special Private Secretary/Sr.PS/PS to Managing Director/Directors/
Executive Director (Pers.) in Board Secretariat HPSEBL.
6. All the Dy./Under Secretaries in Board Secretariat HPSEB Ltd
7. The Secretary, Consumer Grievances Redressal Forum (CGRF) HPSEBL
Kasumpti Shimla-9.
8. All the Sr. Executive Engineers/Resident Engineers in HPSEB Ltd.
9. The Dy. Director (Pers.) IR/ Joint Director (PR.) in HPSEBL in Board Secretariat.
10. All the Section Officers in Board Secretariat HPSEB Ltd. Shimla-4.
11. Guard file.

DA:-As above.

Executive Director (Pers.)
H.P. State Electricity Board Ltd.
Vidyut Bhawan, Shimla-4.

27/3

R
20/4/21
SLAH

IT Cell HPSEBL V.B. Shimla-4

Sr. In-charge ✓

Sr. In-charge

Sr. In-charge

No. SML-ADM (L&O)/COVID-19-540-419
Office of the District Magistrate,
Shimla, District Shimla (HP)

Dated Shimla-1

21st March, 2021

Order U/S 34 of National Disaster Management Act, 2005.

Whereas, the Chief Secretary-cum-Chairperson, SEC Himachal Pradesh vide Order No. Rev (DMC)(C)20-2/2021-COVID-19-III dated 21-03-2021 has issued certain directions for management of COVID-19 in the state vide order under Section 24 (e) of the Disaster Management Act, 2005 in view of the emerging situation regarding spread of epidemic.

And Whereas, the number of COVID-19 cases in the district has been found to be increasing over last few days. It has further been observed that the orders passed regarding the proper use of mask, social distancing and sanitization etc. are not being implemented strictly. The current situation of upcoming COVID-19 cases in the district warrants certain additional measures to mitigate the threat to public health and safety.

And Therefore, in continuation to this office Order No. SML-ADM (L&O)/COVID-19-276-282 dated 30-01-2021 and Order No. SML-ADM (L&O)/COVID-19-423-429 dated 01-03-2021, I, Aditya Negi, IAS, District Magistrate, Shimla, in exercise of the powers vested in me U/S 34 of the National Disaster Management Act, 2005 do hereby order the following regulations:-

- 1 "NO Mask-NO SERVICE" policy of the state government will be followed strictly by all. Only the people using face cover/mask will be allowed to board public/private transport such as train, buses and taxis etc. Similar restrictions will apply to enter hospitals, temples, langar halls, schools, colleges, Govt. offices or private establishment/shops etc. for availing any services/goods.
- 2 Melas will not be organised in the district after 23rd March 2021 and the ongoing Melas if any, shall be wound up at the earliest and not later than 23-03-2021.
- 3 All the Sub-Divisional Magistrates shall keep a close watch on already scheduled gatherings and ensure to implement the SOPs especially in relation to social distancing and face cover/wearing of masks and sanitization properly. However, after 25-03-2021 all social/religious/political/cultural and other gatherings will be organised subject to following conditions:-



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26-3-2021

- a) The gatherings are allowed with maximum of 50% of the capacity or 200, whichever is less in closed spaces and 50% of the size of the open grounds/spaces.
- b) It shall be mandatory for the organizers to get the permission from the SDMs concerned. The permission shall be obtained minimum one week before the date of event/ function. If need be, the SDM can order the event to be videographed.
- c) The organizers shall identify spatial boundaries and prepare a detailed site plan which would facilitate compliance with thermal screening, physical distancing, sanitization etc. and submit the same while taking the permission.
- d) The organizer shall submit an undertaking to the SDM alongwith his application that they shall personally ensure to follow all protocol related to COVID-19 as well as compliance of other directions being given in this order.
- e) Proper planning of the event should be done to facilitate thermal screening, physical distancing, sanitization etc. and crowds shall be regulated and managed properly to ensure physical distance and frequent sanitization. Staggered timings and restricted entry shall be ensured.
- f) It shall be mandatory for everyone to wear face mask properly and maintain social distancing.
- g) The detail of guests shall be maintained.
- h) Volunteers should be appointed and appropriately stationed to ensure thermal scanning, physical distancing and wearing of mask.
- i) Adequate supply of sanitizers, thermal guns and physical distancing floor markings shall be ensured.
- j) Pre-identification of space/site shall be done in each event/venue for isolation of suspect cases.
- k) Close circuit cameras etc., if feasible, may be considered to monitor compliance of physical distance norms, wearing of masks at each venue.
- l) All events must plan for medical care arrangements with linkages to nearest hospitals to attend to health emergencies.
- m) In case of marriages, it shall be mandatory to inform the Tehsildar and SHO concerned who will visit the concerned place/venue to check if all instructions/guidelines are being complied with.
- n) The SDMs shall furnish report regarding inspection of such events/functions done by the Executive Magistrates and SHOs. Further, the SDM and DSP



concerned shall ensure to personally inspect/visit at least two such events/ functions each in a week.

- o) Organizers shall be responsible to ensure compliance of these conditions & other SOPs issued, failing which they will be liable to be prosecuted or fine shall be imposed upon them.

4 In gatherings where Community kitchen or Dhaam, or professional catering is to be arranged, following measures shall be taken by the organisers:-

- a) It is to be ensured that only bio-degradable disposable plates, glasses and cutlery is used.
- b) Highest level of personal and environmental hygiene shall be ensured all the time, especially at the time of preparing, serving, eating meals and disposal of waste etc.
- c) In such gatherings, the managers and cooking/ catering staff, as far as possible, will undergo tests through Rapid Antigen Test Kits for COVID-19 with the help of local health officials, not earlier than 96 hours before the event.
- d) The persons engaged in cooking/ serving will ensure proper use of masks, gloves and head cover.

5 While organising langars following protocol shall be followed:-

- a) It will be mandatory for the persons involved in cooking to undergo test through Rapid Antigen Test Kits for COVID-19 with the help of local health officials, not earlier than 96 hours before the event.
- b) There will be prohibition on organising langars in closed premises.
- c) The organisers will also ensure adherence to highest level of personal and environmental hygiene all the times, especially at the time of preparing, serving /eating meals and disposal of the waste etc.

6 All the office bearers of the PRIs/ULBs shall play an important role in management of COVID-19 in the following manner:-

- a) The Sub-Divisional Magistrates shall share the details of permissions granted by them regarding various types of gatherings with the Panchayati Raj Institutions (PRIs) and Urban Local Bodies (ULBs) in their jurisdiction.
- b) The representative of Panchayati Raj Institutions (PRIs) and Urban Local Bodies (ULBs) will visit and coordinate with the event organisers prior to the event to ensure that only the permitted number of the persons attend the event.



- a) The gatherings are allowed with maximum of 50% of the capacity or 200, whichever is less in closed spaces and 50% of the size of the open grounds/spaces.
- b) It shall be mandatory for the organizers to get the permission from the SDMs concerned. The permission shall be obtained minimum one week before the date of event/ function. If need be, the SDM can order the event to be videographed.
- c) The organizers shall identify spatial boundaries and prepare a detailed site plan which would facilitate compliance with thermal screening, physical distancing, sanitization etc. and submit the same while taking the permission.
- d) The organizer shall submit an undertaking to the SDM alongwith his application that they shall personally ensure to follow all protocol related to COVID-19 as well as compliance of other directions being given in this order.
- e) Proper planning of the event should be done to facilitate thermal screening, physical distancing, sanitization etc. and crowds shall be regulated and managed properly to ensure physical distance and frequent sanitization. Staggered timings and restricted entry shall be ensured.
- f) It shall be mandatory for everyone to wear face mask properly and maintain social distancing.
- g) The detail of guests shall be maintained.
- h) Volunteers should be appointed and appropriately stationed to ensure thermal scanning, physical distancing and wearing of mask.
- i) Adequate supply of sanitizers, thermal guns and physical distancing floor markings shall be ensured.
- j) Pre-identification of space/site shall be done in each event/venue for isolation of suspect cases.
- k) Close circuit cameras etc., if feasible, may be considered to monitor compliance of physical distance norms, wearing of masks at each venue.
- l) All events must plan for medical care arrangements with linkages to nearest hospitals to attend to health emergencies.
- m) In case of marriages, it shall be mandatory to inform the Tehsildar and SHO concerned who will visit the concerned place/venue to check if all instructions/guidelines are being complied with.
- n) The SDMs shall furnish report regarding inspection of such events/functions done by the Executive Magistrates and SHOs. Further, the SDM and DSP



✓

Given under my hand and seal of the office on this 21st day of March, 2021.

(Aditya Negi, IAS)
Chairman, District Disaster Management Authority
-cum- District Magistrate, Shimla
21st March, 2021

Endst. No. As above.

Copy forwarded to :-

1. The Chief Secretary cum Chairperson, SEC, Himachal Pradesh for information please.
2. The Secretary (Health) to the Govt. of HP, Shimla for information please.
3. The Divisional Commissioner, Shimla Division, Shimla-2 for information please.
4. The Superintendent of Police, Shimla for information and necessary action.
5. The Commissioner, MC Shimla for information and necessary action.
6. The Chief Medical Officer, Shimla for information and necessary action.
7. All the SDMs, Shimla District for information and necessary action.
8. All the BDOs in Shimla District for information and necessary action.
9. The DIO, Shimla to upload the order on official website of District Administration.
10. The DPRO, Shimla for wide publicity.

Chairman, District Disaster Management Authority
-cum- District Magistrate, Shimla
SHIMLA

