

HIMACHAL PRADESH STATE ELECTRICITY BOARD LIMITED
"(A State Government Undertaking)"

NO: HPSEBL/F&A/I (Admn) 7/2014-Vol-XXX- ^{A-4/}6474-6674 Dated:- 30-12-19
To

1. All the Chief Engineers in HPSEB Ltd..
2. All Dy. C.Es /Superintending Engineers/,
Directors (Design) in HPSEB Ltd.
3. All the Addl. S.E's/Sr. Executive Engineers/,
Executive Engineers in HPSEB Ltd.

Subject: - Holding of HPSEB Ltd. SAS Part-I and II Examination.

Sir,

It has been proposed to conduct H.P. State Electricity. Board Ltd. SAS Part-I and II Examinations during the month of February, 2020 through the Examination conducting authority i.e. Secretary HP Public Service Commission Shimla-2. However, the dates for said examination will be finalized by the commission after the receipt of applications of eligible candidates who intends to appear in the said examination and same shall be intimated by this office to the candidates separately.

For detailed procedure to appear in the said Examination, the intending candidates may be asked to refer to H.P. State Electricity Board Ltd. Revised Supervisory Accounts Services (Examination) Regulations 1991 circulated vide Secretary HPSEB., Shimla-4 office order No. 33/HPSEB/SECTT/92 dated 8.9.92 and R&P Rules of accounts cadre prescribed and amended from time to time.

You are therefore, requested to bring the above to the notice of all the eligible officers/officials working under your incumbency who intend to appear in the said examination under Regulations 1991 and as per the R&P rules prescribed for accounts cadre and amended from time to time and to submit their applications on prescribed proforma (in duplicate) as per Annexure B & C (copies enclosed) duly filled in by the candidates along with affixing of passport size photograph in the space meant for the purpose.

The form must also be authenticated by the Controlling Officer concerned and should reach in this office by 15.01.2020 positively.

The desiring candidates must ensure to fill up the column No. 8 of the Application form properly which indicates the No. of attempts already made as the No. of chances for appearing in the SAS part-I examination has been restricted/limited to six chances as per amendment No. 2/2004 of HPSEB revised regulation notified vide No. HPSEB(Sectt.)/106-3/R&E/92-85927-86127 dated 18-11-2004.

Apart from above, the following instructions may also be brought into the knowledge of intending candidates:-

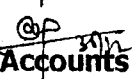
part from above, the following instructions may also be brought into the knowledge of interested candidates:-

- (a) All candidates must indicate category to which they belong i.e. Genl., SC, ST & OBC on the top of Application Form i.e. **Annexure B** or C as the case may be.
- (b) Candidates should note that the Examination Conducting Authority i.e. HP Public Service Commission does not supply any articles of stationery except answer books. In case any candidate brings any unauthorized material/books in the examination hall, he shall not be only liable to be disqualified from appearing in the paper or all the examination but even such unauthorized books shall be seized by the supervisors appointed by the Commission for the conduct of examination.
- (c) The candidates are not permitted to carry mobile phone, pager or any type of electric gadget for communication in the Examination Hall.
- (d) The candidates should bring with them identity card on the enclosed prescribed form i.e. **Annexure-D**.
- (e) The candidate should reach the examination centre, half an hour before the commencement of the examination.
- (f) The candidates should sit only against their own Roll Numbers allotted by the Commission.
- (g) The list of Roll Nos. will be displayed on the Notice Board of the Commission's office and no individual information of the same will be sent to the applicant.
- (h) Evaluation/re-checking of Answer Books is not allowed by the Commission.
- (i) It may also be noted that applications received after the stipulated date and in an incomplete manner shall not be entertained and shall be rejected straight away.
- (j) Since the HPPSC charge fee per candidate from the HPSEB Ltd. for the conducting of examination, therefore, every candidate who once submit an application for admission to the said Examination, should ensure his/her presence/ appearance in the paper(s) concerned, failing which the fee so charged by the HPPSC will be recovered from the candidate not appearing in the examination.

This may please be treated as Urgent and may be brought into the knowledge of all concerned on priority.

DA/- above.
[Annexure B/C & D]

Yours faithfully,


Chief Accounts Officer,
H.P. State Electricity Board Ltd.,
Vidyut Bhawan, Shimla-4.

Copy forwarded for information and necessary action to:-

1. The Secretary, H.P. Public Service Commission, Nigam Bihar, Shimla-2 w.r.to his letter No. 4-24/2018-PSC(R-III)HPPSC dated 23.12.2019 for information and necessary action. He is requested to fix the schedule of SAS Part I&II examination most probably in February, 2020 and may be intimated to this office at the earliest possible please.
2. The Spl. Private Secretary/Sr. Private Secretaries/Private Secretaries to CMD/ Director's/Executive Director (Per.), HPSEB Ltd. , Shimla-4.
3. The Addl. Secretary /Dy. Secretaries/Under Secretaries in Board Sectt. HPSEBL Shimla-4.
4. The Sr. Manager (Personnel)/Sr. Manager (Finance)/Under Secretary SJVN Ltd., Himfed Building, Shimla and Jhakri.
5. The Managing Director HPPTC Ltd. Himfed Building Tutikandi Shimla.
6. The Managing Director HP Power Corporation Ltd., New Shimla.
7. The Managing Director, Beas Valley Power Corporation, Jogindernagar.
8. The Director Energy to the Govt. of H.P. Khalini Shimla-2.
9. The Dy. Chief Accounts Officer/Dy. Chief Auditor, HPSEB Ltd. , Shimla-4.
- ✓ 10. The SE (IT) HPSEBL, Shimla-4. He is requested to upload the letter along with allied proformas on the web site of HPSEBL.
11. All the Sr. Accounts Officers/Accounts Officers/ Asstt. Accounts officers in F&A Wing.
12. Office order file.


**Chief Accounts Officer,
H.P.State Electy. Board Ltd.,
Vidyut Bhawan, Shimla-4.**

ANNEXURE-B

APPLICATION FOR APPEARING IN THE SAS PART-I/II EXAMINATION OF THE HIMACHAL PRADESH STATE ELECTRICITY BOARD Ltd. TO BE HELD IN Feb. 2020.
[Category of the candidate i.e. Genl./SC/ST/OBC] :

PHOTO

1. Full Name of the candidate (in capital letters) :
2. Designation. :
3. Date of Birth. :
4. Academic Qualification. :
5. Name and complete address of the office in which the candidate is presently working :
6. Date of joining the service. :
7. Date of appointment to the present post. :
8. Nos. of attempts already availed/made. :
9. Results of the previous examination (s): :

If the candidate has been exempted in any paper of the said examination, he should clearly specify the following information:-

Sr. No.	Paper (s) in which exempted	Authority i.e. letter No. & date.	Year/ Session in which exempted.	Roll No.

11. a) If you have ever been dis-qualified ?
State the year/Session in which dis- qualified and the period for which dis-qualified. :
- b) Whether dis-qualification period has since expired, If the candidate claims eligibility otherwise to appear in the examination. :
12. Have you completed prescribed service criteria as LDC/MLC/MRs at the time of applying to the Examination? :
13. Centre of Examination. :
14. Signature of applicant with date: Name []

DECLARATION

I _____ employed as (designation) _____ in the office of _____ (Name of office) do hereby solemnly declare that the information recorded above is quite correct and that I/have never been disqualified/expelled from appearing in S.A.S. Part -I/ II Examination of the H.P. State Electricity Board Ltd.

Also I have completed 8/5/3 years of regular service as LDC/MR/MLC/ASK/Steno-typist and possess all qualification required for appearing in the HPSEB Ltd., SAS Part-I Examination.

Place _____
Date _____

Signature of Candidate

ANNEXURE-C

:-2:-

PART-II

(For use in the office to which the official belongs)

Certified that Sh./Miss./Smt. _____ (Name & designation) is eligible to appear in HPSEB Ltd., SAS Part-I/ II, Examination under appropriate service rules read with HPSEB Ltd. Supervisory Accounts Services (Examination) Regulations, 1991 and R&P Rules prescribed for Accounts cadre and the particulars as given above are correct as verified from the service book of the official.

Date:
Place:

Signature _____
Name _____
Designation _____
Seal _____

**H.P. BOARD OF DEPARTMENTAL EXAMINATION.
ADMISSION CARD
(to be filled in by the Candidates)**

(Roll No. _____
(To be assigned by the HPPSC)

(The candidate will be admitted to the examination Hall on production and delivery of his/her admission Card).

Photograph

Admit Shri _____ Son/daughter of Sh. _____
(Designation) _____ to the Part-I/II SAS, Examination of the H.P. State Electricity Board Ltd. to be held in _____ on the dates as given in the Date Sheet at Centre of Examination _____ in the paper mentioned below:-

Signature of Candidate

Secretary,
H.P. Board of Departmental
Examination.

Name of Paper in which appearing (to be filled in by the Candidate)

<u>Sr.No.</u>	<u>Name of Paper.</u>
1.	
2.	
3.	
4.	

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Annexure-D

HIMACHAL PRADESH PUBLIC SERVICE COMMISSION
SAS PART-I/ II EXAMINATION (HPSEB Ltd.) 2020.
Examination centre: - HPPSC Examination Hall No.II

IDENTITY CARD

Roll No. -----
 (To be assigned by the commission)

It is certified that Shri/Smt./Miss.....Son/
 daughter/ Wife of Shri..... is working as _____ in Himachal
 Pradesh State Electricity Board Ltd.

It is also certified that the photograph pasted on the right side of the identity
 card is of Shri/ Miss./ Smt. _____ Son/ daughter/ Wife of
 Shri _____

Affix latest passport
 Size photograph.

Signature & office Seal.

PART-I & II

Subject/ Paper	Candidate's Sign.	Invigilators Sing.

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