

TIME BOUND/ URGENT/IMPORTANT MATTER

	Himachal Pradesh State Electricity Board Ltd. (A State Govt. undertaking) 75 आज़ादी का अमृत महोत्सव	
Registered office : Vidyut Bhawan, HPSEBL, Shimla-4(HP)	(CIN) No. : U40109HP2009SGCO31255	
GST No. : HPSEBL 02 AACCH 4894 EH2B	Website : www.hpsebl.in	
Tele.No. : 0177-2803600/2801675(office)/2813563(Fax)	Email ID: md@hpsebl.in & directorfa@hpsebl.in	

No.HPSEBL (SECTT)/(HRD)/2-23(SAP)/2024:- 70583 Dated:- 15-01-2024
To 813

All the DDOs working in HPSEBL.

Subject:- Responsibility of the concerned DDO's in case sanctioned post(Sub-Division wise) does not tally with SAP-HR module and salary/DPC/transfer & postings etc. will not be made in future & its meeting was held on 10.01.2024.....instructions thereof.

I have been directed to inform that all the sanctioned post of various categories under the different offices in the HPSEBL have been reconciled by the concerned offices with the record of HRD Section, but the Sub-Divisions wise post has not been placed into SAP system till date and the meeting in this regard has also been made with the concerned Divisions/Sub-Divisions on 10.01.2024 that salary/DPC/ transfer & postings will not be made in future, without sanctioned post available on SAP-HR module.

It is again intimated to all the concerned DDOs to look into the matter personally and make it convenient that the data related to salary/DPC, transfer & postings etc. of staff of HPSEBL is duly updated & maintain in SAP system as well as HRD record. It will be the responsibility of the concerned DDOs in case Division/Sub-Division wise sanctioned post doesn't tally with the record of SAP system and the HRD record.

"This may be assigned top priority being an important matter".

(Manoj Kumar)HAS
Executive Director (Pers.),
HPSEBL, Vidyut Bhawan,
Shimla-4.

Copy to the following for information and necessary action:-

1. All the Chief Engineers/MD(BVPCL)/CAO/SEs working in HPSEBL.
2. The SE(IT-Cell) for uploading the same in the website of HPSEBL i.e. www.hpsebl.com in the portal **"Information"**

Executive Director (Pers.),
HPSEBL, Vidyut Bhawan,
Shimla-4.