



**HIMACHAL PRADESH STATE ELECTRICITY BOARD LIMITED
(A STATE GOVERNMENT UNDERTAKING)**

Registered Office : Vidyut Bhawan, HPSEB Ltd. Shimla-171004 (H.P.)
GSTIN : 02AACCH4894EHZB
Corporate Identity No. : U40109HP2009SGC031255
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No. HPSEB (Sectt)/COVID-19/R&E/2020- 34341-521 Dated:- 19.9.20
To

The Chief Engineer (Generation)
HPSEBL, Sundernagar.

The Chief Engineer (Electrical System),
HPSEBL, Hamirpur.

The Chief Engineer (Op) North/South/CZ,
HPSEBL, Dharamshala/, Shimla and Mandi.

Subject: SOP on maintaining uninterrupted operation of important establishments.

In view of the guidelines issued by the Govt. of Himachal Pradesh for regulation of work in Govt. Departments, all the establishment, offices/departments are functioning with 100% employee attendance. Restrictions on movements which were earlier imposed have now been completely lifted from the society. However, the cases of COVID-19 positive are increasing day by day under such situation HPSEBL has to keep vigilance, so that all its establishments' remain functional to provide uninterrupted power supply.

It is, therefore, directed that a proper plan is drawn in such a way that all Power Houses; Sub Stations; Electricity Supply Distribution System; IT offices remain functional during coming months. The contingency plan may include keeping appropriate number of employees in reserve; applying roster system in such a way that even Covid positive case gets recovered during rest period.

In addition, all preventive measures be taken to keep HPSEBL employees protected from infection. Strict vigil is kept on people entering the Power Houses, Sub Stations and other vital installations of HPSEBL. The employees who develop symptom of flue, fever etc. be advised to go through proper medical check and if required, he may be advised to quarantine themselves.

Besides, it is also reiterated that SOP on preventive measures to contain spread of COVID-19 in offices/work places and protocol regarding closures of work places issued by this office vide order No. HPSEB(Sectt)/COVID-19/R&E/2020-23247-397 dated 29.7.2020 and even No. 25246-426 dated 14.8.2020 may be adhered strictly in its letter and spirit to avoid inconvenience to the employees.


Executive Director (Per)
HP.State Electy. Board Ltd.
Shimla-4.

Copy forwarded for similar necessary action to:-

1. All other Chief Engineers i/lc MD, BVPC in HPSEBL.
2. All the Superintending Engineers in HPSEBL.
3. All the Sr. Executive Engineers/Resident Engineers in HPSEBL.
4. All. Spl.PS/Sr.PS/PS to MD/Directors/ED(P), HPSEBL.
5. All Deputy/Under Secretaries in Board Sectt.
6. The Chief Accounts Officer/Dy.Chief Auditor/Dy.CAO, HPSEBL, Shimla.
7. The DE (IR)/Jt.Director (PR), HPSEBL, Shimla.


Executive Director (Per)
HP.State Electy. Board Ltd.
Shimla-4.