HIMACHAL PRADESH STATE ELECTRICITY BOARD LIMITED
(A State Govt. undertaking)

Registered office: Vidyut Bhawan, HPSEBL, Shimla-171004(H.P)
(CIN): U40109HP2009SGC31255
GST No. 2 AACCH4894EHZB
Telephone No. 0177-2803600, 2801675 (Office), 2658984(Fax)
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आज़ादी का अमृत महोत्सव

No. HPSEBL/F&A/A&R-41/Vol-I/2023-24-2050-2096 Dated:- 19-07-2023

To

All the Chief Engineers,
In the HPSEB Ltd., Shimla-04.

All the Superintending Engineers,
In the HPSEB Ltd.

The Under Secretary (Gen.),
HPSEB Ltd., Shimla-04.

Sub:- Instructions on Provision to be made against long pending Statutory Auditors observations raised /made in the Annual Accounts of the Company.

Sir,

Kindly refer to this office letter no. HPSEBL/F&A/A&R-41/Vol-I-2023-24 dt. 28-06-2023 wherein accounting procedure along with GLs for making provisions against long pending audit observation was intimated. It is further informed that some additional GLs are created for making provisions against the pending audit observations and are attached as **"Annexure A"**.

In view of the foregoing, you are requested to direct all the offices under your control to post all the pending entries against Audit Observations (long pending) on or before **20th July 2023** and submit the Division/Office wise detail of observations along with rectification entries made/posted to the A&R Section by **22nd July 2023** so that the same can be further discussed/shown to the Statutory Auditor accordingly. **All the entries pertaining to Audit Observations/Provisions/MOC are to be posted in the Supplementary period/Special period i.e. 13th Month in the SAP (ERP) and reversal against the same are to be made in April 2023 (against entries of Form 24 & 25). In addition to this, it is once again informed that the concerned office/unit will get the approval for write off of the balances of long pending Audit Observation appearing in the Trial Balance of the concerned office within six months from the close of the Financial Year/making provision against the observations and will update the status of the same to this office on a monthly basis so that the Management & the Statutory Auditor can be apprised against the updated status of the provisions made in the FY 2022-23 according.**

IT Cell HPSEBL, V.B. Shimla-4

Sr. EE/ASE (IT-I)
Sr. EE/ASE (IT-II) — II
APS/Steno

Superintending Engineer (IT) Dy. No. 10992263 Date 22/07/23 HPSEBL Vidyut Bhawan, Shimla-4

Please treat the matter as most urgent as the accounts of FY 2022-23 are to be finalized on or before 31st July 2023 so that the Accounts of the 1st quarter of FY 2023-24 can also be finalized and submitted to the BSE & MOP by 05th August 2023 accordingly.

Yours faithfully,

Kapil Bhimta

(Kapil Kumar Bhimta)
Chief Account Officer,
F&A Wing, Vidyut Bhawan,
HPSEB Ltd., Shimla-04.

Copy for information and necessary action is forwarded to:-

1. Sr. P.S. to Managing Director, Vidyut Bhawan, HPSEB Ltd., Shimla-04.
2. P.S. to Director (F&A)/Op./Civil/Tech., Vidyut Bhawan, HPSEB Ltd., Shimla-04.
3. All the Sr. AO's/AO's in the HPSEB Ltd. for ensuring compliance with the instructions.
4. CA Ravi Awasthi/, F&A Wing, Vidyut Bhawan, HPSEB Ltd., Shimla-04.
5. CA Sunil Khanna, F&A Wing, Vidyut Bhawan, HPSEB Ltd., Shimla-04.
6. ~~The~~ SE (IT), O/o CE(Comm.), Vidyut Bhawan for uploading the instructions on the website of the Company.

Kapil Shimta

Chief Account Officer,
F&A Wing, Vidyut Bhawan,
HPSEB Ltd., Shimla-04.

"Annexure A"

The following GLs are created for posting entries of provisions against long pending Statutory Audit observations:-

Sr. No.	GL No.	GL Name
1	22200001	Provision GR/IR Clearing A/C-Domestic
2	22600001	Provision Excess/ Shohrage & Obsolete Stock.
3	22639001	Turbine Oil for Power Houses (Generation) Stock in Hand
4	22710000	Adjustment for Provision Excess/ Shortage & Obsolete Stock
5	22700001	Provision Excess/ Shortage & Obsolete Stock-Reallocation Head
6	23100001	Prov. Due From Permanently Disconnected Consumers A/ Of Energy
7	23200001	Prov. due from Permanently Disconnected Consumers A/C-Electricity Duty
8	23400001	Prov. Adjustment Made On A/C Of Un-Billed Revenue
9	23501001	Prov. due from PDCO of Sale of Energy, ED & MC/Nagar Pnchyt
10	23741001	Prov. due from Permanently Disconnected Consumers A/C-MC/Nagar Panchyat
11	23900002	Prov./Adjstmt A/C of Cr. Balance In Closing Balance of Sundry Dr.
12	28810001	Provision Expenses Recoverble From Contractor/Supplier
13	28813001	Provision Meter Testing & Other Misc. Rec From Consumers
14	28900001	Provision Deposit with Misc. Authorities.
15	44000001	Provision Staff-Related Liabilities
16	44310001	Provision Net Salary Payable
17	46400001	Prov. Long Pending Liability/Creditors For Expenses
18	46900001	Prov. Liability on A/C Of Misc. Statutory Dues
19	46934003	Prov. Cr. Balance In Closing Balance of Sundry Dr.
20	47301001	Prov. Deposit Low/Medium Voltage Service Connection &Misc. Deposit
21	48300001	Provision Interest Payable On Consumer Deposit

Accounting procedure for posting entries of Provisions are as under:-

1. Provision against **long pending debit balance/positive amount** appearing against BH **22200000** i.e. **Pending GR/IR Account:-**

   79760000 a/c Dr. XXXX

   To **22200001** XXXX

2. Provision against amount appearing in **Permanent Defaulters** (Closing balance/ISU Billing):-

   23501001 a/c Dr. XXXX

   To **23100001** XXXX

   To **23200001** XXXX

   To **23400001** XXXX

   To **23741001** XXXX

3. Provision against Credit balance/negative balance in Customers Account on account of Sale of Power i.e. BH 231*):-

   23900002 a/c Dr. XXXX

   To **46934003** XXXX

4. Provision against amount not recovered from Contractor/suppliers i.e 28810000:-

   79760000 a/c Dr. XXXX

   To 28810001 XXXX

5. Provision against Credit balances appearing in **28813000:-**

   28813001 a/c Dr. XXXX

   To 47301001 XXXX

6. Provision against excess provision created in employee related GLs:-

   44000001 a/c Dr. XXXX

   To **65800001** XXXX

   In case of opposite balance in this GL:-

   79760000 a/c Dr. XXXX

   To **44000001**

7. Provision against balance appearing in Salary payable:-

   443100001 a/c Dr. XXXX

   To **65800001** XXXX

   In case of opposite balance in this GL:-

   79760000 a/c Dr. XXXX

   To **44310001** XXXX

8. Provision against long pending amount appearing against BH **46410000 & 46430000:-**

46400001 a/c Dr. XXXX

To **65800001** XXXX

9. Provision against long pending **wrong balances** in Statutory dues appearing against BH 469* :-

46900001 a/c Dr. XXXX

To **65800001** XXXX

In case of opposite balance in this GL:-

79760000 a/c Dr. XXXX

To **46900001** XXXX

10. Provision against long pending amount appearing against BH **48301000 to 48314000** i.e. **Interest Payable on Consumer Deposit:-**

48300001 a/c Dr. XXXX

To **65800001** XXXX

In case of opposite balance in this GL:-

79760000 a/c Dr. XXXX

To **48300001** XXXX

11. Provision against Excess/Shortage in **Initial Upload** & Obsolete Stock against BH **22601000 to 22639000** i.e. **Stock Material:-**

22600001 a/c Dr. XXXX

To **22710000** XXXX

In case of opposite balance in this GL:-

22710000 a/c Dr. XXXX

To **22600001** XXXX

Re-allocation of GL 227100000:-

79760000 a/c Dr. XXXX

To **22700001** XXXX

12. Provision against long pending amount appearing against BH **28917000** i.e. **Deposit with the High Court/ Court Pending Decision Arbitration cases:-**

79760000 a/c Dr. XXXX

To **28900001** XXXX