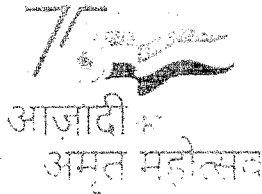


HIMACHAL PRADESH STATE ELECTRICITY BOARD LIMITED

(A State Govt. undertaking)



Registered office
(CIN)
GST No
Telephone No
Website address
Email



Vidyut Bhawan HPSEBL, Shimla-171004(H.P.)
U40109HP2009SGC31255
2 AACCH4894EHZB
0177-2803600, 2801675 (Office), 2658984(Fax)
www.hpsebl.com
cmd@hpsebl.in & directoria@hpsebl.in



No. HPSEBL/F&A/WA-7(A)/ /2020-21- 2409-36
To

Dated:- 12/11/2022

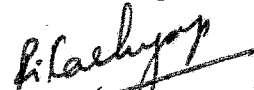
**All the Chief Engineer's
In HPSEBL.**

Sub:- Non-Utilization of material lying in various stores of HPSEB Ltd and restricting the undue /excess purchases thereof.

From the perusal of stock Balance for Sep2021, which is to the tune of Rs. 115.56 crore and increasing rapidly with every PO placed by your offices. It is crystal clear that stock balances are very high and the material is lying unutilized in stores for long time. It is clear violation of Purchase Manual of HPSEBL, which states that Inventory should be kept at bare minimum possible level to avoid undue financial burden. It is also added that material so procured are not being utilized by the field offices within stipulated period of 6 months and new Purchase order are being issued regularly by your offices irrespective of huge stock Balance in field stores of HPSEB all over the state. The instruction to consume the purchased item was issued by the HPSEBL vide CE (MM) office letter No. HPSEBL/CEMMICU-8887-8931 dated 28/07/2003. Further another instruction was made by the above office vide letter No-29886-29921 dt 9/3/04 to the effect that material which is lying in stores for more of than 6 months ,will be placed in PLA of requisitioning authority/ purchasing authority. But the same instruction are not being adhered to by you as well as field officers while making purchases, which may attract disciplinary action at any stage for non-adherence of the instruction of HPSEBL and resulting recurring financial loss to the organization by way of excess/undue purchases vide CE (MM) letter No-4860-90 dt 24/7/13.

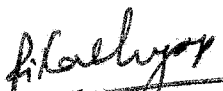
As per purchase Manual of HPSEBL "Goods in stock represent working capital, and the Board has to provide this capital either out of its own resources, or by borrowing from the market or elsewhere. (Funds available for purchase of stores are always limited) and from a financial point of view, it is most desirable to restrict the amount tied up in stock as far as the circumstances will permit. The value of stock in hand is frequently the largest single item blocking the money unproductively. It is, therefore, necessary that this item is kept at the minimum level."

It is also added that financial position of HPSEB Ltd is not sound and these type of unnecessary purchase by your office is also increasing the problem for finances of HPSEB Ltd . Keeping in view of the above position you are directed to provide age wise analysis of material and fix timeline for the utilization of same by field unit for value of material Rs.115.56 crores and future purchases be restricted as per pragmatic utilization schedule of existing stock balances. As such future PO be restricted in relation to the availability of material in stock all over the state and the material which is lying in stores for more of than 6 months be place in PLA of erring officers/officials as already directed vide letter No-29886-29921 dt 9/3/04 strictly, under intimation to this office please.


Director(F&A),
HPSEB Ltd, Vidyut Bhawan,
Shimla-4

Copy of above is forwarded to:-

- 1 The Sr.PS to MD HPSEB Ltd/ Director (OP)/Director (Civil)/Director(Tech.) HPSEB Ltd. Shimla for information and necessary instruction in the above matter as the HPSEBL is a commercial organization and its financial position is not so good to bear the burden of undue/excess purchases.
- 2 The CE (MM)HPSEBL Shimla-4 for information and strict compliance.
- 3 The Chief Accounts Officer, HPSEBL Shimla-4 for keeping clause watch on the PO placed for concurrence by the different purchasing authorities of the HPSEBL for curtailment of undue/ excess purchases keeping in view of the financial crunch in the HPSEBL.
- 4 The SE(IT) for uploading the above Instructions in HPSEB Ltd website


Director(F&A),
HPSEB Ltd, Vidyut Bhawan,
Shimla-4