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HIMACHAL PRADESH STATE ELECTRICITY BOARD LIMITED

No. : HPSEB Ltd. /CE(COMM.)/S-4/10-10524-823

Dated: 25-9-2010
Sales Circular No. -1/2010

1. All the Chief Engineer (Op) in HPSEB Ltd.
2. All the Dy. Chief Engineers/Superintending Engineers (Op) in HPSEB Ltd.
3. All the Additional Superintending Engineers/Sr. Executive Engineers (Op) in HPSEB Ltd.
4. All the Assistant Executive Engineers /Assistant Engineers (Op.) in HPSEB Ltd.

Sub: Billing of General Consumers in Urban & Rural Areas.

It has been noticed that billing of energy consumption is not being done in an efficient manner and therefore, HPSEB Ltd has to raise money through borrowings to meet the day to day committed liabilities of payment towards salaries, pensions, power purchase, investment in infrastructure etc. bearing huge interest costs. In many Sub-Divisions, in spite of having necessary staff, energy billing is being done as late as six months. In certain Divisions functions of billing is partly outsourced by way of work order. Under the mandatory provisions of RGGVY the outsourcing functions will be done in franchisee model instead of existing work order mode. With the ambitious project of IT applications started by the HPSEB Ltd. under various schemes, productivity of staff will also be enhanced in addition to increase in efficiency due to better communications. Hence ultimate goal is to shift gradually to monthly billing cycle to all consumers for revenue & service efficiency.

Now therefore, In supersession of the Sales Circular No. 4/2001 circulated vide this office order no. HPSEB/CE(Comm.)/T&S-33/2001-19678-20028 dated 31.03.2001 & Sales Circular No. 10/2001 circulated vide this office order no. HPSEB/CE(Comm.)/T&S-33/2001-10643-983 dated 4.12.01, it has been decided by the management of HPSEB Ltd., to issue the bills to the consumers on monthly/bimonthly billing cycle as under:

I. Monthly Billing Cycle:

Energy Consumption bills shall be issued on actual meter reading on monthly basis with respect to the following consumers:

- (a) All categories of consumers of Urban Areas in the State.
For the purpose of billing the Urban area shall be the areas as mentioned hereunder:
- I. All Industrial areas, areas falling under Municipal Corporation, Municipal Committees, Nagar Panchayats & Notified Area Committees etc. in the State.
 - II. District Headquarters of tribal area in the State.
 - III. All Revenue Sub-Divisional Headquarters in the State.
 - IV. All Tehsil Headquarters in the State.

- (b) Commercial & Non Domestic Non-Commercial Consumers having connected load more than 20 kW of Rural Area .
Rural area means all other areas other than urban area as defined above.
- (c) Other categories of consumers i.e. Small & Medium Industrial; Power Supply (SMS), Large Industrial Power Supply (LIPS), Water & Irrigation Pumping Supply (WIPS), Bulk Supply (BS), Street Lighting Supply (SLS) & Temporary Metered Supply (TMS) of Rural area.

II. Bi-Monthly Billing Cycle:

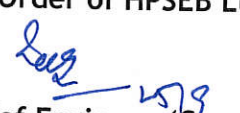
The following consumers of the Rural area will be issued energy bills on bi-monthly basis:

- (a) All the Domestic consumers of the Rural Area.
(b) Commercial & Non Domestic Non-Commercial Consumers having connected load upto 20 kW of the Rural Area.

Instruction No. 162 of the Sales Manual Part-I shall be suitably amended to the above extent. All the instructions pertaining to billing issued earlier stand superseded by this order.

The above decision shall come into force with effect from 1.10.2010.

By Order of HPSEB Ltd.


Chief Engineer (Comm)
HPSEB Ltd., Vidyut Bhawan,
Shimla-4

Copy of above is forwarded for information and necessary action to:-

1. The Addl. Secretary -cum-PS to CMD , HPSEB Ltd. , Shimla-4 for kind information of CMD.
2. The Spl. PS/Sr. PS/PS to Director(OP)/(Tech.)/(F&A) for kind information of Directors.
3. The Chief Electrical Inspector , HP Govt., Block no. 29, SDA Complex, Kasumpti, Shimla-9.
4. The Chief Account Officer, HPSEB Ltd., Shimla-4.
5. The Resident Audit Officer, HPSEB Ltd., Shimla-4.
6. The Guard file.


Chief Engineer (Comm.)
HPSEB Ltd. , Vidyut Bhawan,
Shimla-4.