



HIMACHAL PRADESH STATE ELECTRICITY BOARD LIMITED

(A State Govt. under Taking)

Registered office Vidyut Bhawan, HPSEBL, Shimla-171004(H.P.)
Number (CIN) U40109HP2009SGC031255
GST No. HPSEBL 02 AACCH4894EHZB
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No. HPSEBL(SECTT)/NGE-6-1/2019-

5373-523

Dated:-

23-4-19

From:

Executive Director (Pers.),
HPSEB Ltd., Shimla-4.

To

Managing Director,
BVPCL, Jogindernagar.
All the Chief Engineers in HPSEB Ltd.

All the Superintending Engineer in HPSEB Ltd. & (IT) Cell
For up load the above letter in the web site.

All the Sr. Executive Engineer in HPSEB Ltd.

The Chief Accounts Officer,
HPSEB Ltd., Shimla-4.

The Deputy Secretary (Genl.),
HPSEBLtd., Shimla-4.

Subject: - **Regarding extension of contract period and renewal of contract Agreement.**

In continuation to this office letter No.HPSEBL(Sectt.)/NGE-6-1&6-14/2018-92727-857 dated 22.3.2018 and HPSEBL(Sectt.)NGE/6-78/2018-3199-3299 dated 4.1.2018 on the subject cited above it is intimated that the extension period of Computer Operator, Junior Office Assistant (IT) and Junior Office Assistant (Accounts) who were initially appointed on contract basis for a period of one year and their contract period of one year is going to be elapsed and extension is required for next year.

Before to grant the extension for further one year in respect of aforesaid categories appointed on contract basis, necessary certificate of their work and conduct is required from their controlling officers. Therefore all the controlling officer may ensure to send the work and conduct for renewal their contract period before one month of expiry of contract period every years direct to this office.

Treat it as "Most Urgent".

Deputy Secretary (NGE),
H.P. State Electy. Board Ltd.,
Vidyut Bhawan, Shimla-4.