



HIMACHAL PRADESH STATE ELECTRICITY BOARD LIMITED
(A State Government Undertaking)

Registered Office : Vidyut Bhawan, HPSEBL, Shimla-171004 (H.P.)
CIN: U40109HP2009SGC031255
GST : HPSEBL 02 AACCH4894EHZB
Phone No. : 0177-2656224 (Office), 2803315(Fax)
Website: www.hpseb.com, Email: cecomm@hpseb.in



No. HPSEB Ltd/CE(Comm.)/ S4/Vol- /2022-7480-7820 Dated: 12/08/2022
To

- 1) The Chief Engineer(Op), South / North/ Central Zone, HPSEBL, Shimla/ Dharamshala /Mandi.
- 2) All the Dy. CEs/S.E.s Operation Circle in HPSEBL.
- 3) All the Addl. S.E.s/ Sr. Executive Engineers, Operation Electrical Divisions in HPSEBL.
- 4) All the Addl. A.E.E./ Assistant Engineers, Operation Electrical Sub-Divisions in HPSEBL.

Subject: - Recovery of Arrears from Defaulting consumers-Regarding Non-Compliance of Instruction No. 38 of HPSEBL Sales Manual Instructions thereof.

Sir,

It has come to the notice of the competent authority of HPSEBL that field units are not following the Sales Manual Instructions (PART-1) with regard to recovery of amount under various instructions and specifically under Sales Manual Instruction No. 38.2 resulting in accumulation of outstanding amount beyond the security deposit and revenue loss to the organization.

In this context it is to intimate that the competent authority has viewed this seriously in the KPI Meeting held on 07.07.2022 and the instructions are once again reiterated as under:-

1. The adequacy of security may be ensured as per provisions of HPERC(Security Deposit) Regulations, 2005 as amended from time to time, wherein, it has been provided that the security is to be revised once in a year in the Month of July. Provided further that in case, the consumer defaulted in renewal of BG, the revision of security can be done more than once in a year. The concerned field units shall ensure that the security amount equivalent to average monthly bill for (n+1) months be maintained with HPSEBL as provided in the HPERC(Security Deposit) Regulations, 2005 as amended from time to time. The additional security in respect of poor credit rating is to be deposited in one go for which each circle should do credit rating of the consumer based on the criteria already notified by HPSEBL in order to avoid revenue loss to HPSEBL.

REGISTERED OFFICE: - VIDYUT BHAWAN, HPSEBL, SHIMLA-171004(H.P.)

IT Cell HPSEBL V.B. Shimla-4

Sr. EE/ASE (IT-I)

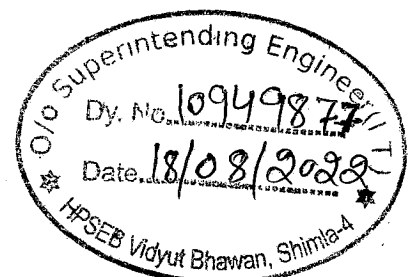
Sr. EE/ASE (IT-II)

APS/Steno

L III
17/08/2022

17/08/22

Br. J. S. H.



2. The validity of BG in lieu of security for new and renewal must be at least for three years. In case consumer fails to renew the BG even till the date falling on 30th day prior to expiry of the validity period, the field units shall immediately get the BG encashed well before the expiry of the validity period and further in that case, the security shall be reviewed immediately and to be got deposited in the shape of cash/Demand Draft or through electronic mode and such consumer shall not be entitled to avail the facility of BG in future.
3. The field units to ensure issuance of TDCO and PDCO and physical implementation within timelines as defined in Sales Manual and Supply Code since it is having impact on accumulation of outstanding amount. The period between TDCO and PDCO is generally six months. However, in case of two part tariff consumers under special circumstances, the PDCO can be done after three months in order to avoid accumulation of outstanding amount as provided under third proviso to sub-para 7.1.2 of Supply Code, 2009. For Industrial, commercial and high consumption consumers, it shall be the personal responsibility of the concerned AEE/AE to ensure the electricity connection is disconnected after notice period of 15 days as provided under Electricity Act and Supply Code. Any negligence/laxity in the matter shall be viewed seriously by the management and the personal responsibility of concerned AEE/AE shall be fixed.
4. In case the outstanding exceeds the security available with HPSEBL as on the actual date of TDCO or thereafter, the concerned AEE/AE shall file the Civil Suit against the defaulting consumer for recovery of outstanding amount before court of competent jurisdiction and simultaneously seek attachment of the property belonging to the defaulting consumer from the court under the provisions of order XXXVIII(38), Rule 5 of Civil Procedure Court (CPC).

Simultaneously, the concerned field units Sr. Xen/AEE/AE shall intimate the revenue authorities like District Collector regarding the amount to be paid by the consumer to HPSEBL and accordingly do necessary marking in the revenue record in favour of HPSEBL, so that if any transaction regarding sale or purchase of the property takes place, the revenue authorities may not give "no dues" of the property/premises.

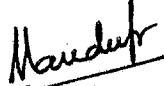
5. The security in the form of BG or cash be immediately be encashed /adjusted at the time PDCO and final bill preparation. However, in case the BG is due for renewal at the time of TDCO and the renewal of BG has not been done by the consumer, the BG may be encashed well before expiry of validity of BG even before PDCO/TDCO in line with sub-regulation (6) of regulation 4 of HPERC (Security Deposit) Regulations, 2005, to avoid financial loss to HPSEBL. A Flow Chart for two part tariff consumers is also enclosed for ready reference.

The concerned Chief Engineers (Op) and Superintending Engineers (Op) shall ensure that the field units under your jurisdiction shall comply with the above instructions in "Letter and Spirit" and any deviation shall be viewed seriously by the competent authority of HPSEBL.

This bears approval of competent authority of HPSEBL.

D.A.:- As Above.

With regards,

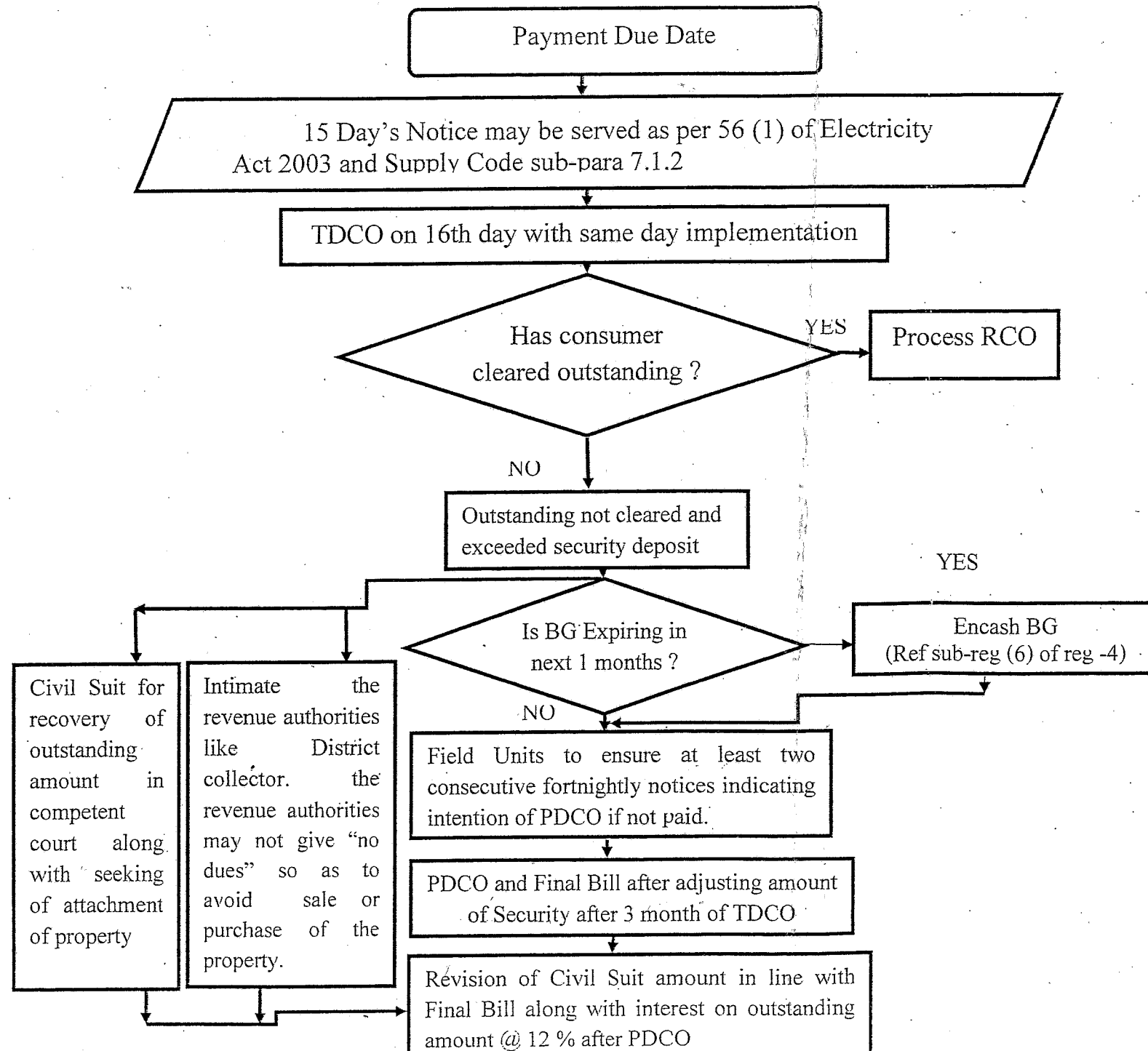

(Er. Mandeep Singh)
Chief Engineer (Comm.),
HPSEBL, Vidyut Bhawan, Shimla-4.

Copy for information and necessary action is forwarded to:-

1. The Addl. Chief Secretary/ Principal Secretary (MPP & Power) to the Govt. of H.P., Shimla-2.
2. The Secretary, HPERC, Aayog Bhawan, Block No. 37, SDA Complex, Kasumpti, Shimla-9.
3. The Chief Electrical Inspector, H.P. Govt., Block No. 29, SDA Complex, Shimla-171009.
4. The Director, TCP, H.P., Shimla-9.
5. The Executive Director (Personnel), HPSEBL, Vidyut Bhawan, Shimla-4.
6. The Dy. Chief Engineer (Tariff & SERC)/ Superintending Engineer (Enf. & EA)/ in this office.
7. ✓ The Superintending Engineer (IT) in this office to upload the same in the HPSEBL official website.
8. The Chief Accounts Officer, F&A Wing, HPSEBL, Vidyut Bhawan, Shimla-4.
9. The Chief Audit Officer, F&A wing, HPSEBL, Vidyut Bhawan, Shimla-4.
10. The Resident Audit Officer, HPSEBL, Shimla-4.
11. The Joint Secretary (Law), HPSEBL, Shimla-3.
12. The Addl. Secretary-cum-PS/ Sr. PS to MD/ Directors for kind information of MD/ Directors.


Chief Engineer (Comm.),
HPSEBL, Vidyut Bhawan, Shimla-4.

Annexure-1- Flow Chart for Two part Tariff Consumers



Sr. Asstt.

6/11/20