

HIMACHAL PRADESH STATE ELECTRICITY BOARD LIMITED

No. : HPSEB Ltd./CE(COMM.)/S-4/10-11438-11737

Dated: 30-9-2010

Revised Sales Circular No. -
2/2010

To

1. All the Chief Engineer (Op) in HPSEB Ltd.
2. All the Dy. Chief Engineers/Superintending Engineers (Op) in HPSEB Ltd.
3. All the Additional Superintending Engineers/Sr. Executive Engineers (Op) in HPSEB Ltd.
4. All the Assistant Executive Engineers /Assistant Engineers/Executive Engineers (Op.) in HPSEB Ltd.

Sub:

Meter Reading of Different categories of Consumers.

In supersession to Sales Circular No. 2/2010 circulated vide this office order no. HPSEB Ltd./CE(Comm.)/S-4/10-10224-523 dated 25.9.2010, Para 1 of the instruction No. 121 (i) of the Sales Manual part-I & other relevant instructions in this regard, it has been decided that the following officials/officers shall record the meter reading of various categories of consumers for the purpose of billing on monthly/bimonthly basis:-

Sr. No.	Category	Official	Billing Cycle
1.	i) All Domestic Consumers. ii) Commercial & Non Domestic Non Commercial Consumers having connected load Upto 20 kW.	Meter Reader/MLC	Bimonthly for Rural Area & Monthly for Urban Area
2.	Commercial & Non Domestic Non Commercial Consumers having connected load above 20 kW, Small Industries, Water & Irrigation Pumping Supply (WIPS), Street Lighting Supply (SLS) & the Employees of the HPSEB Ltd. residing in HPSEB Ltd. colonies.	Junior Engineer (JE/AEE)	Monthly irrespective of the Rural /Urban Area
	Medium Industries, Bulk & Grid Supply Consumers	Sub-Divisional Officer (AE/AEE/Executive Engineer)	Monthly

4.	Large Industrial Consumers	Sub-Divisional Officer (AE/AEE/Executive Engineer)	Monthly
	(a) Upto & including 500 kW connected load		
	(b) Above 500 kW connected load	Sr. Executive Engineer/Addl. S.E.	Monthly

For the purpose of billing the urban area shall be the areas as mentioned hereunder:

- I. All Industrial areas, areas falling under Municipal Corporation, Municipal Committees, Nagar Panchayats & Notified Area Committees etc. in the State.
- II. District Headquarters of tribal area in the State.
- III. All Revenue Sub-Divisional Headquarters in the State.
- IV. All Tehsil Headquarters in the State.

All areas other than urban areas shall be the Rural areas.

The above decision shall come into force with effect from 1.10.2010.

By Order of HPSEB Ltd.

30/9/10
Chief Engineer (Comm.)
HPSEB Ltd., Vidyut Bhawan,
Shimla-4.

Copy of above is forwarded for information and necessary action to:-

1. The Addl. Secretary -cum-PS to CMD, HPSEB Ltd., Shimla-4 for kind information of CMD.
2. The Spl. PS/Sr. PS/PS to Director(OP)/(Tech.)/(F&A) for kind information of the Directors.
3. The Chief Electrical Inspector, HP Govt., Block no. 29, SDA Complex, Kasumpti, Shimla-9.
4. The Chief Account Officer, HPSEB Ltd., Shimla-4.
5. The Resident Audit Officer, HPSEB Ltd., Shimla-4.
6. The Guard file.

30/9/10
Chief Engineer (Comm.)
HPSEB Ltd., Vidyut Bhawan,
Shimla-4.