

**HIMACHAL PRADESH STATE ELECTRICITY BOARD LTD.****(A State Govt. undertaking)****Registered office****Vidyut Bhawan, HPSEBL, Shimla-171004 (H.P)****CIN****U40109HP2009SGC031255****GST No.****HPSEBL 02 AACCH4894EHZB****Phone No.****0177-2809456(Office) 2801762(Fax) 2655387, 2658908.****Website address****www.hpseb.com, E-mail: aopnphsebl@gmail.com**

No. HPSEBL/F&A-PNG/GST/2018-19:-

803-27

Dated:-

7-1-2020

To

1. The Chief Engineer (Op.) South, (MM), (SO), (SP), (PCA), (Comm.), HPSEBL, Shimla-4.
2. The Chief Engineer (Gen.) HPSEBL, Sundernagar.
3. The Chief Engineer (ES), HPSEBL, Hamirpur.
4. The Under Secretary (Genl.) HPSEBL, Shimla-4.
5. The Superintending Engineers (M&T), Circle, Bilaspur.
6. The Superintending Engineers (DSP), HPSEBL, Shimla-2.
7. The Superintending Engineers, (Op.) Circle HPSEBL, Shimla, Solan, Nahan, Rohru, Rampur, Kangra, Dalhousie, Una, Mandi, Bilaspur, Kullu, Hamirpur.
8. The Accounts Officer (Admn.) F&A Wing, HPSEBL, Shimla-4.

Sub:- Regarding submission of additional formats in GST return.

Sir,

In this context I am directed to inform that the GST returns are being received in this office from various units of HPSEBL but for the persual of returns it has been observed that as intimated vide this office letter No. 1326-1525 dated 03.08.2017 the divisions are not following the timeline and submitting their returns 1st to 30th instead of 26th to 25th, and due to this Head office faces difficulty to match the return with GST report. It is also added that some offices are not taking proper entries in the returns i.e. firm GSTIN, Invoice No., Invoice date and nature of supply are not being entered in the returns.

It is also added that additional formats are also required to be filled by the field units (Format-1 & Format-2 of Annexure-4 attached) with GST return. As such all the units are directed to furnish the additional Formats i.e. Format 1 & 2 along with other Annexures within the prescribed timeline.

P.T.O

Moreover it is also added that incomplete GST returns and GST returns without additional formats will not be entertained by this office for the period January 2020. Any delay/laxity in the matter shall be personal responsibility of concerned officer.

DA-As above

Yours faithfully

Sr. Accounts Officer (PNG)
Finance & Accounts Wing,
HPSEBL, Shimla-4

Copy to:-

1. The S.E (IT), HPSEBL, Shimla-4 for uploading the above letter in HPSEBL website.

Sr. Accounts Officer (PNG)
Finance & Accounts Wing,
HPSEBL Shimla-4

FORMAT-1(Annexure-4) B2B

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