

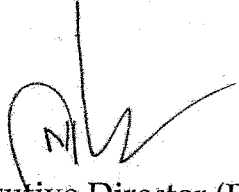
No:-HPSEBL(SECTT)6-1-SA/Bio-MetricSystem/2023-2024:- 19509-523 Dated:- 5-6

To

1. The All Chief Engineers,
Of HPSEBL.
2. The Chief Account Officer,
HPSEBL, Vidyut Bhawan,
Shimla-4.
3. The Superintending Engineers (IT),
Cell HPSEBL, Shimla-4.
4. The Under Secretary (Genl.) HPSEBL,
Vidyut Bhawan Shimla-4.

Subject:- To provide requisite data / information of officers / officials for enrollment in Face Recognition Attendance System.

In context to above, it is intimated that, the HPSEBL has decided to install the Face Recognition Attendance System in all the complex of HPSEBL, therefore you are requested to provide the data / information in the prescribed format appended in the e-mail as (Annexure-A) and images / photographs as per the attached guidelines appended in the e-mail as (Annexure-B) to upload the same on the centralized software within fifteen days positively. The soft copy of the information may also be sent through e-mail Id sosalaryadmn@gmail.com.


Executive Director (Pers.),
HPSEBL Vidyut Bhawan,
Shimla-4.

Holiday Group Name	Employee Name	Employee Id	Employee Email	Employee Contact
7	8	9	10	11
North Region Holidays	Virat Kohli	emp044	virat.kumar@gmail.com	7894531230
East Region Holidays	Saina Nehwal	emp033	saina.nehwal@gmail.com	7894563230
West Region Holidays	Saina Nehwal	emp055	saina.2nehwal@gmail.com	7894564230

Holiday Group Name	Employee Name	Employee Id	Employee Email	Employee Contact
7	8	9	10	11
North Region Holidays	Virat Kohli	SAP Employee Code e.g.	virat.kumar@gmail.com	7894531230
East Region Holidays	Saina Nehwal	26132	saina.nehwal@gmail.com	7894563230
West Region Holidays	Saina sharma	22135	saina.2nehwal@gmail.com	7894564230

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Employee Gender	Date Of Joining	Date Of Leaving	Minimum Overtime Limit	Maximum Overtime Limit
12	13	14	15	16
MALE			0	120
FEMALE			0	120
FEMALE			0	120

Employee Gender	Date Of Joining	Date Of Leaving	Minimum Overtime Limit	Maximum Overtime Limit
12	13	14	15	16
MALE	20.12.2003		0	120
FEMALE	20.12.1956		0	120
FEMALE	30.12.2021		0	120

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Employee Designation	Employee Contract Type	Contractor Name	Work From Home	Status
17	18	19	20	21
			DISABLE	ACTIVE
			DISABLE	DEACTIVE
			DISABLE	ACTIVE

Employee Designation	Employee Contract Type	Contractor Name	Work From Home	Status
17	18	19	20	21
Assistant Engineer	regular	HPSEBL	DISABLE	ACTIVE
Junior Account office	on contracts	HPSEBL	DISABLE	DEACTIVE
Computer Operator	out sourced	M/S ABC pvt ltd.	DISABLE	ACTIVE

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Folder Guidelines & Face Image Guidelines Documentation

Folder Guidelines

- No folders must be present inside selected folder.
- All images are recommended to be less than 1 MB in size. Those images which are larger in size would be rescaled before enrolling.
- All images should be .jpeg/png/bmp image type.
- Image name should be Employee Id of the respective Employee and should be distinct.
- Keep the photographs of the employees stored in a single folder.
- For Detailed Guidelines on Image File.

Face Image Guidelines

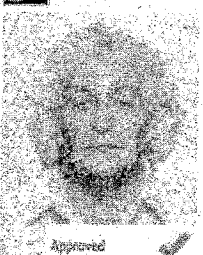
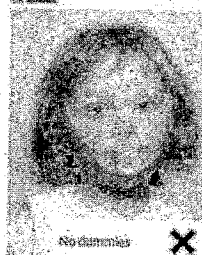
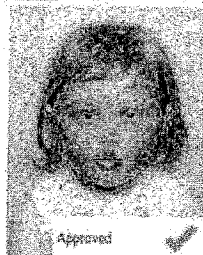
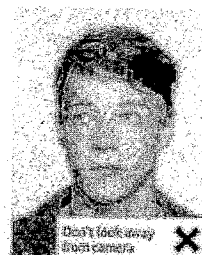
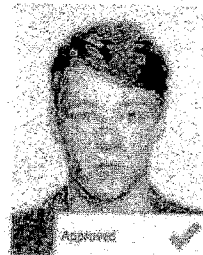
In your photo, you must:

- be facing forwards and looking straight at the camera
- have a plain expression and your mouth closed
- have your eyes open and visible
- not have hair in front of your eyes
- not have a head covering (unless it's for religious or medical reasons)
- not have anything covering your face
- not have any shadows on your face or behind you
- Do not wear sunglasses or tinted glasses. You can wear other glasses if you need to, but your eyes must be visible without any glare or reflection.

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Image Format Ex:-

Face Image Guidelines



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