



**HIMACHAL PRADESH STATE ELECTRICITY BOARD LIMITED
(A STATE GOVERNMENT UNDERTAKING)**

Registered Office : Vidyut Bhawan, HPSEBL, Shimla-171004
Corporate Identity Number (CIN) : U40109HP2009SGC031255
GST No. : HPSEBL 02 AACCH4894EHZB
Telephone Number : (H.O) 0177-2809346/Fax No.0177-265898
Email address : cmd@hpseb.in, directorfa@hpseb.in
Website address : www.hpseb.in

"CONFIDENTIAL"

No.HPSEBL(SECTT)/HRD/2-12(RECTT)2020-12576-78 Dated :- 16-06-2020
To

- 1) **The Chief Engineer (OP) CZ,
HPSEBL, Mandi.**
- 2) **The Chief Engineer (OP) South,
HPSEBL, Vidyut Bhawan, Shimla.**
- 2) **The Chief Engineer (OP) North,
HPSEBL, Dharamshala.**

**Subject: - Regarding recruitment of Junior T/ Mate, Junior Helper
(Sub Station) on Contract Basis instructions thereof.**

Sir,

Kindly refer to this office No. 18/HPSEBL (SECTT) / HRD / 2018 - dated 19-03-2020 further endorsement No. HPSEBL(SECTT)/ 2-12 (HRD) /2018-86086-79 dated 19-03-2020 regarding instructions for filling up of 1892 posts of various categories i.e. **1500** posts of Junior T/ mate and **392** posts of Junior Helper (Sub Station) (Class-IV Posts) on contract basis in HPSEBL. The advertisement for filling up above post has been issued vide this office advertisement No.2 dated 04-06-2020 (**Copy enclosed**). In order to bring uniformity in the data work, you are requested to adhere following instructions:-

- 1) The Receipt Register should be maintained on the prescribed proforma (**Annexure- B**). **Daily report before 6:00 PM**
- 2) All the data entry work will be done on the prescribed proforma (**Annexure- C**) only.
- 3) The data entry work for **rejected applications** will be done on the prescribed proforma (**Annexure- D**) only.
- 4) A password protect Excel Sheet of prescribed proforma (**Annexure- B, C & D**) is being provided to you. You are requested to change the password immediately before starting the data entry for security purpose.

5) The serial No. of the application forms will be assigned in the following manner:-

- 1) Chief Engineer (Operation) Central Zone , HPSEBL ,Mandi: - CZT-
- 2) Chief Engineer (Operation) South, HPSEBL, Shimla: - SZT-
- 3) Chief Engineer (Operation) North, HPSEBL, Dharamshala: NZT-

6) The entry in respect of District, Category, ITI passed and preference for post through regular course etc. etc. shall be done using the drop down menu provided for these entries.

7) Although formula are provided for calculation but due care should be taken to check the final figures / total.

8) The concerned Chief Engineer will submit the following data:-

- (i) Duly verified hard copy of Data entry sheet on prescribed format at **Annexure-"C"(Unsorted)** along with soft (electronic) copy of the same.
- (ii) Duly verified hard copy of Data entry sheet on prescribed format at **Annexure-"C"** sorted on the basis of 'Category' and "Total Marks" in descending order along with soft (Electronic) copy of the same.
- (iii) Duly verified hard copy of Data entry sheet on prescribed format at **Annexure-"D"**(Unsorted) along with soft (electronic) copy of the same.

9) The concerned Chief Engineers (Operations) will further ensure to send the aforementioned data to Executive Director (Personnel), HPSEBL, Vidyut Bhawan, **on or before 5th September, 2020.**

It is pertinent to mention here that the original applications of all the candidates will remain in the safe custody of concerned Chief Engineer at this stage.

Yours faithfully,


(Dr. Ashwani Kumar Sharma),
Executive Director (Personnel),
H.P. State Electricity Board Ltd.
Vidyut Bhawan, Shimla-4 047124

DA:- As above:-

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JUNIOR T/MATE & HELPER RECEIVED APPLICATIONS CE CENTER ZONE

ANNEXURE -B

Sr. No.	Diary No.	Date of Receipt	NAME	ADDRESS	DISTRICT	CATEGORY	Fee Receipt amount
CZT1							
CZT2							
CZT3							
CZT4							
CZT5							
CZT6							
CZT7							
CZT8							
CZT9							
CZT10							
CZT11							
CZT12							
CZT13							
CZT14							
CZT15							
CZT16							
CZT17							
CZT18							
CZT19							
CZT20							
CZT21							
CZT22							
CZT23							
CZT24							
CZT25							
CZT26							
CZT27							
CZT28							
CZT29							
CZT30							
CZT31							
CZT32							
CZT33							
CZT34							
CZT35							
CZT36							
CZT37							
CZT38							
CZT39							
CZT40							
CZT41							
CZT42							
CZT43							
CZT44							
CZT45							
CZT46							
CZT47							
CZT48							
CZT49							
CZT50							
CZT51							
CZT52							
CZT53							
CZT54							
CZT55							
CZT56							
CZT57							
CZT58							
CZT59							
CZT60							
CZT61							
CZT62							
CZT63							
CZT64							
CZT65							
CZT66							
CZT67							
CZT68							
CZT69							
CZT70							
CZT71							
CZT72							
CZT73							
CZT74							

JUNIOR T/ MATE & HELPER CATEGORY WISE REJECT LIST(CE Center ZONE)				
ANNEXURE -D				
NAME OF THE CANDIDATE	DISTRICT	CATEGORY	REASON FOR REJECTION	REMARKS IF ANY

[illegible]

JUNIOR T/MATE & HELPER RECEIVED APPLICATIONS CE NORTH ZONE

ANNEXURE -B

Sr. No.	Diary No.	Date of Receipt	NAME	ADDRESS	DISTRICT	CATEGORY	Fee Receipt amount
NZT1							
NZT2							
NZT3							
NZT4							
NZT5							
NZT6							
NZT7							
NZT8							
NZT9							
NZT10							
NZT11							
NZT12							
NZT13							
NZT14							
NZT15							
NZT16							
NZT17							
NZT18							
NZT19							
NZT20							
NZT21							
NZT22							
NZT23							
NZT24							
NZT25							
NZT26							
NZT27							
NZT28							
NZT29							
NZT30							
NZT31							
NZT32							
NZT33							
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NZT35							
NZT36							
NZT37							
NZT38							
NZT39							
NZT40							
NZT41							
NZT42							
NZT43							
NZT44							
NZT45							
NZT46							
NZT47							
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NZT57							
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NZT59							
NZT60							
NZT61							
NZT62							
NZT63							
NZT64							
NZT65							
NZT66							
NZT67							
NZT68							
NZT69							
NZT70							
NZT71							
NZT72							
NZT73							
NZT74							

JUNIOR T/ MATE & HELPER CATEGORY WISE REJECT LIST(CE North ZONE)

ANNEXURE -D		REASON FOR	REMARKS IF ANY
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[illegible]

JUNIOR T/MATE & HELPER RECEIVED APPLICATIONS CE SOUTH ZONE

ANNEXURE -B

Sr. No.	Diary No.	Date of Receipt	NAME	ADDRESS	DISTRICT	CATEGORY	Fee Receipt amount
SZT1							
SZT2							
SZT3							
SZT4							
SZT5							
SZT6							
SZT7							
SZT8							
SZT9							
SZT10							
SZT11							
SZT12							
SZT13							
SZT14							
SZT15							
SZT16							
SZT17							
SZT18							
SZT19							
SZT20							
SZT21							
SZT22							
SZT23							
SZT24							
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SZT31							
SZT32							
SZT33							
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SZT35							
SZT36							
SZT37							
SZT38							
SZT39							
SZT40							
SZT41							
SZT42							
SZT43							
SZT44							
SZT45							
SZT46							
SZT47							
SZT48							
SZT49							
SZT50							
SZT51							
SZT52							
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SZT64							
SZT65							
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SZT67							
SZT68							
SZT69							
SZT70							
SZT71							
SZT72							
SZT73							
SZT74							

JUNIOR T/ MATE & HELPER CATEGORY WISE REJECT LIST(CE South ZONE)

ANNEXURE -D

[illegible]

JUNIOR T/MATE & Junior Helper HELPER CATEGORY WISE LIST(Center Zone)
ANNEXURE -C

S.N. of Concerned CE	NAME	FATHER/ MOTHER NAME	Date of Birth (DD/MM/YY YY)	GENDER MALE/ FEMALE	ADDRESS	DISTRICT	CATEGORY	AADHAR NO Mandatory (Enter without Space)	Preference for Post Jr. T/MATE or Jr. HELPER Sub. Station		MATRIC MARKS		ITI	Name of Institute	MATRIC MARKS	ITI MARKS	Part III marks	TOTAL MARKS
									I Pref.	II Pref.	TOTAL	OBTAINED						
															MAX =60	MAX= 25	MAX MARKS =15	MAX MARKS =100
															0.00	0.00		0.00
															0.00	0.00		0.00
CZT1	0				0	0	0								0.00	0.00		0.00
CZT2	0				0	0	0								0.00	0.00		0.00
CZT3	0				0	0	0								0.00	0.00		0.00
CZT4	0				0	0	0								0.00	0.00		0.00
CZT5	0				0	0	0								0.00	0.00		0.00
CZT6	0				0	0	0								0.00	0.00		0.00
CZT7	0				0	0	0								0.00	0.00		0.00
CZT8	0				0	0	0								0.00	0.00		0.00
CZT9	0				0	0	0								0.00	0.00		0.00
CZT10	0				0	0	0								0.00	0.00		0.00
CZT11	0				0	0	0								0.00	0.00		0.00
CZT12	0				0	0	0								0.00	0.00		0.00
CZT13	0				0	0	0								0.00	0.00		0.00
CZT14	0				0	0	0								0.00	0.00		0.00
CZT15	0				0	0	0								0.00	0.00		0.00
CZT16	0				0	0	0								0.00	0.00		0.00
CZT17	0				0	0	0								0.00	0.00		0.00
CZT18	0				0	0	0								0.00	0.00		0.00
CZT19	0				0	0	0								0.00	0.00		0.00
CZT20	0				0	0	0								0.00	0.00		0.00
CZT21	0				0	0	0								0.00	0.00		0.00

JUNIOR T/MATE & Junior Helper HELPER CATEGORY WISE LIST(NorthZone)

ANNEXURE -C

S.N. of Concerned CE	NAME	FATHER/ MOTHER NAME	Date of Birth (DD/MM/YY YY)	GENDER MALE/ FEMALE	ADDRESS	DISTRICT	CATEGORY	AADHAR NO Mandatory (Enter without Space)	Preference for Post Jr. T/MATE or Jr. HELPER Sub. Station		MATRIC MARKS		ITI	Name of Institute	MATRIC MARKS	ITI MARKS	Part III marks	TOTAL MARKS
											TOTAL	OBTAINED	Y/N		MAX =60	MAX= 25	MAX MARKS =15	MAX MARKS =100
NZT1	0				0	0	0								0.00	0.00		0.00
NZT2	0				0	0	0								0.00	0.00		0.00
NZT3	0				0	0	0								0.00	0.00		0.00
NZT4	0				0	0	0								0.00	0.00		0.00
NZT5	0				0	0	0								0.00	0.00		0.00
NZT6	0				0	0	0								0.00	0.00		0.00
NZT7	0				0	0	0								0.00	0.00		0.00
NZT8	0				0	0	0								0.00	0.00		0.00
NZT9	0				0	0	0								0.00	0.00		0.00
NZT10	0				0	0	0								0.00	0.00		0.00
NZT11	0				0	0	0								0.00	0.00		0.00
NZT12	0				0	0	0								0.00	0.00		0.00
NZT13	0				0	0	0								0.00	0.00		0.00
NZT14	0				0	0	0								0.00	0.00		0.00
NZT15	0				0	0	0								0.00	0.00		0.00
NZT16	0				0	0	0								0.00	0.00		0.00
NZT17	0				0	0	0								0.00	0.00		0.00
NZT18	0				0	0	0								0.00	0.00		0.00
NZT19	0				0	0	0								0.00	0.00		0.00
NZT20	0				0	0	0								0.00	0.00		0.00
NZT21	0				0	0	0								0.00	0.00		0.00

JUNIOR T/MATE & Junior Helper HELPER CATEGORY WISE LIST(South Zone)

ANNEXURE -C

S.N. of Concerned CE	NAME	FATHER/ MOTHER NAME	Date of Birth (DD/MM/YY YY)	GENDER MALE/ FEMALE	ADDRESS	DISTRICT	CATEGORY	AADHAR NO Mandatory (Enter without Space)	Preference for Post Jr. T/MATE or Jr. HELPER Sub. Station		MATRIC MARKS		ITI	Name of Institute	MATRIC MARKS	ITI MARKS	Part III marks	TOTAL MARKS
									I Pref.	II Pref.	TOTAL	OBTAINED	Y/N		MAX =60	MAX= 25	MAX MARKS =15	MAX MARKS =100
SZT1	0				0	0	0								0.00	0.00		0.00
SZT2	0				0	0	0								0.00	0.00		0.00
SZT3	0				0	0	0								0.00	0.00		0.00
SZT4	0				0	0	0								0.00	0.00		0.00
SZT5	0				0	0	0								0.00	0.00		0.00
SZT6	0				0	0	0								0.00	0.00		0.00
SZT7	0				0	0	0								0.00	0.00		0.00
SZT8	0				0	0	0								0.00	0.00		0.00
SZT9	0				0	0	0								0.00	0.00		0.00
SZT10	0				0	0	0								0.00	0.00		0.00
SZT11	0				0	0	0								0.00	0.00		0.00
SZT12	0				0	0	0								0.00	0.00		0.00
SZT13	0				0	0	0								0.00	0.00		0.00
SZT14	0				0	0	0								0.00	0.00		0.00
SZT15	0				0	0	0								0.00	0.00		0.00
SZT16	0				0	0	0								0.00	0.00		0.00
SZT17	0				0	0	0								0.00	0.00		0.00
SZT18	0				0	0	0								0.00	0.00		0.00
SZT19	0				0	0	0								0.00	0.00		0.00
SZT20	0				0	0	0								0.00	0.00		0.00
SZT21	0				0	0	0								0.00	0.00		0.00